



## Ohio Association of Collegiate Registrars and Admissions Officers

### Board of Directors Minutes

**June 16, 2017 – 10:00 AM**  
**Mohican State Park Conference Center**

Present: David Schneider, Beth DaLonzo, Michelle Rable, Liz Clerkin, Mary Holland, Donna Evans and LAC Co-chairs Stephanie Giese, Jeannine Shambaugh.

#### **I. Welcome**

Meeting started at 10:30.

#### **II. President's Report – David Schneider**

- Indiana's request to have a joint GLACRAO 2021 Conference was discussed. A motion to decline a joint meeting was moved for approval by Beth DaLonzo and seconded by Donna Evans. Motioned carried.
- The purposed GLCA Meeting (joint conference with Michigan, Indiana & Ohio) to be taken to the Town Hall Meeting at the 2017 Conference for discussion, input and feedback.
- Next Meeting discussion will be the website and set up for systematic updates.

#### **III. Past President's Report – (Carol Jones, absent)**

- Bylaws Committee plans to meet in June or July and will have any bylaws out to the organization by the middle of August if needed.
- Nominations & Elections is searching for outgoing Board of Directors positions and plan to meet in June or July.

#### **IV. President Elect's Report – Beth DaLonzo**

- Special Summer Workshop designed for Registrar's & Enrollment Managers not yet confirmed. Dates being late July or early August. TBA soon.
- No Government Relations Report.

#### **V. Treasure's Report – Michelle Rable**

- Operational and Scholarship Fund balances were provided.
- Continuing to working with Carol Jones on balance issue.
- New checks have been ordered.
- CGI Domain discussed and if it had been paid or not.

## **VI. Secretary's Report – Donna Evans**

- May Minutes were moved for approval by David Schneider and seconded by Beth DaLonzo.
- July Newsletter Items were discussed (Committee Report, LAC Report, Member Spotlight, OCCR Annual Meeting, Beth DaLonzo article, and Save the Dates)

## **VII. VP of Membership Report – (Liz Clerkin)**

- Dues for 2017-18 and reminder for 2016-17 will be going out before the end of the month.
- M&M Committee has new member gifts on hand, just need to collect business cards and identify mentors for the new members.

## **VIII. VP of Workshop Report – (Tina Hummons, absent)**

- Residency Workshop enrollment down by 25%.

## **IX. VP of Program Report – (Mary Holland)**

- Sessions are listed on the website. Emails went out to those sessions that were declined or slated extra for the conference.
- 33 registrants should get discounts for workshops. Michelle to look into discount code in 123 sign-up.
- 1<sup>st</sup> time attendee sessions look good.
- Sessions will be placed in slots and organized for Conference in July.

## **X. LAC Update and Q&A**

- We were given a tour the Mohican Conference Center & Patio Area with the LAC chairs and Mohican representative. Were shown where everything would be set for the exhibitors, silent auction, check-in, meals, session rooms, lodging rooms etc. Logo was shared, completed in color and black and white.
- Discussed exhibitor sponsored reception, new member reception, and how things would flow over the course of the conference.
- Various items for conference were discussed and viewed.
- Board also discussed ideas for silent auction gift to fit with the theme.

## **XI. Adjournment**

- Michelle Rable moved to adjourn the meeting, second by Beth DaLonzo. Motioned carried. Meeting adjourned at 2:15 PM.

**Next Meeting: July 28, 2017 at 10:00 AM at Ohio State University.**