



OACRAO News

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Where has the summer gone? The arrival of shorter days and cooler evenings have many of us asking this question. As the seasons change we welcome our new and returning students for the fall term. This is a chance for us to see through their eyes the eagerness and opportunity that the future holds for each of them and to realize what a vital role we play in their academic careers.



Autumn is a very busy time for all of us and certainly has been so for our Local Arrangements Committee. Under the leadership of co-chairs Frank Yanchak and Jack Miner, LAC has been planning all year to make this year's conference an event to remember. They have selected Kathy Sullivan, former astronaut and President and CEO of COSI, to be our guest speaker at the Wednesday evening dinner. Thursday they have many exhibitors ready to show us the tools available to help us in our jobs. Friday will be a very special treat as the Columbus Zoo will be bringing live animals to the closing session. Of course, photo ops with a variety of wildlife will be available! There will also be a special prize to be awarded on Friday right before closing our annual meeting. You must be present to win this very worthwhile giveaway so plan on staying until the conference officially ends.

Our Program Committee has been busy preparing a slate of offerings that will bring attendees up-to-date on the newest regulations. There will also be sessions to help us manage our workloads and to promote various aspects of professional development. Pre-conference workshops will be available for those who would like more in-depth coverage on a topic. A select group of exhibitors will be presenting sessions highlighting their products and how they will improve our efficiency. Jerry Bracken, Vice President for Information Technology, will be our AACRAO representative. In addition to sharing updates with us, he will be presenting a session about the future evolution of student systems.

I hope you will be able to join us at the Crowne Plaza Hotel in Columbus, November 2-4, 2005. And don't forget about the special rates available through the weekend if you want to bring the family and visit the Gallery Hop, the Columbus Zoo or other Central Ohio activities.

Your OACRAO Board of Directors has been looking to the future regarding conferences. A contract has been signed for the 2006 Annual Conference at the Hilton in Toledo, which is adjacent to the Medical University of Ohio's campus. Dan Kall and Michele Rable will be co-chairing the LAC and have already begun working toward making this a successful event. Mark your calendars now for November 1-3, 2006, in Toledo. Looking a bit further out, we have already begun preparations for Great Lakes 2008. This will be a joint conference with Michigan and Indiana at the Hyatt Dearborn in Michigan. OACRAO Past-President Brad Myers has agreed to be the Ohio liaison for our next Great Lakes event to be held November 12-14, 2008.

Besides conference planning, there have been other changes taking place in OACRAO. Webmaster Deb Benton has been working diligently to update the OACRAO website. It is her goal to have it completed by the fall conference. You can look forward to a fresh look with easy access links to often used materials. Our listserv has moved from Case Western Reserve University to a new host location at The Ohio State University. The new address is oacrao@lists.acs.ohio-state.edu. Those who were part of the listserv have been automatically moved to the new location.

Be sure to check out the slate of candidates for positions on the Board and on the Nominations Committee. The complete listing of candidates with their biographies and photos can be found in this newsletter. I wish to thank each of these OACRAO members for agreeing to be on the slate of candidates and to unselfishly volunteer their time for this organization. If you are a voting member I urge you to take a few minutes to read through the list and be prepared to cast your vote at the conference. Remember that the association's Bylaws specify that only designated members may vote. Ballots for those members will be included in their registration packets. Eligibility for members of an institution

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to vote at the 2005 annual conference is based on headcount and dues being received by our treasurer no later than the deadline noted on your invoice.

As you can see it has been a very busy year. So many of you have made all of these accomplishments a reality and thus continue to make OACRAO a strong organization. Thank you for all you do. I look forward to seeing many of you at the annual conference in November.

Connie Goodman, OACRAO President

From the Past President

An important part of our annual meeting is to recognize the many talents and involvement of our members. The OACRAO Board would like to recognize members who have retired since the 2004 Annual Conference or who are planning on retiring this year.

Please forward names to Marian Hogue, Past-President (marian.hogue@case.edu or 216-368-8907). Please also include as many details as known of their future plans and past and current involvement with OACRAO and their institution(s).

I am looking forward to an informative conference with many opportunities to connect with colleagues. See you in Columbus!

Marian Hogue, OACRAO Past-President



OACRAO 2005 is almost upon us. The Local Arrangements Committee wanted to give you a few previews of what is to come. Of course, there will be dozens of informative sessions but there will also be some great entertainment and a lot of fun to be had. From an American hero to zoo animals your week will be packed. To welcome everyone to Columbus on Wednesday night will be our keynote speaker, Dr. Kathy Sullivan. Dr. Sullivan was the first American woman to walk in space. On Thursday evening we have added a twist to the usual “dinner on your own” tradition. We will still gather for the exhibitor reception for a chance to win great prizes from our exhibitors and business partners. Then, we will launch “Guess Who’s Coming To Dinner.” Each of you has the option during registration to choose a restaurant for Thursday night’s dinner. Groups of 4-20 people will have the opportunity to get to know each other in a more comfortable atmosphere and sample some of the best restaurants Columbus has to offer. Members of LAC and the Exec committee will serve as hosts. At the end of the evening we will meet up at the Arena Grand Theater for dessert and a movie. As a special tribute to AACRAO 2006 in San Diego, Friday will be filled with tributes to

San Diego including our closing session featuring live animals from the Columbus Zoo. This is your chance to pet a snow leopard!

Don’t forget that the conference this year is meant to welcome the whole family. The hotel rates apply through the weekend. Columbus has a number of exciting attractions for the weekend with the focus being Gallery Hop which features dozens of art galleries, shops, restaurants, and night clubs in the Short North area just a block away from our hotel.

For more information visit the conference website at <http://www.oacrao.ohiou.edu/2005/2005main.htm>.

From the Vice President-Programs

The planning committees have done a wonderful job of organizing a diverse and exciting schedule of sessions for the Fall Conference. There will be plenty of topics to choose from for even the pickiest of our members; from ‘what to do at my first OACRAO’ to ‘how’s your retirement looking’; from ‘web recruiting’ to ‘enrollment management 101’.

We also have a wide variety of presentations scheduled by our exhibitors this year. These include the National Student Clearinghouse, Hobsons, Scrip-Safe, Credentials, Fireproof Records and Lexnet.

Check out the conference schedule on the OACRAO website.

Sue Schillings, Vice-President—Programs

From the Vice President-Workshops

PRE-CONFERENCE WORKSHOPS

*Come early to **EXPERIENCE OACRAO** in Columbus
and attend one of these exciting workshops!
Select a Wednesday morning workshop when you register for the
Fall Conference.*

*Wednesday, November 2nd 10:00 am – Noon
Continental breakfast begins at 9:30 am
Lunch will be provided following the workshops
(Please note that breakfast and lunch are for workshop attendees only.)*

College Transfer Issues for State Institutions *H.B. 95/TAGS/CAS/XML and other O-ACRONyms*

Individuals representing the Ohio Board of Regents, the Ohio Transfer Council and state public institutions will share the most up-to-date information regarding state transfer initiatives including H.B. 95 mandates, electronic exchange of transcripts through XML, implementation of the Transfer Articulation Guides, and the connection of all of this to CAS. *A MUST for representatives from state institutions.*

Registrar 101+ *Beyond Registrar 101*

ATTENTION NEWER MEMBERS: This workshop is designed for the new professional who is still a little uncertain in his/her role in the registrar’s office. Experienced professionals will be part of a panel presentation and discussion designed to give newer registrars additional insight in various facets of the job. The Membership and Mentoring Committee support and encourage the attendance of newer members as this is an opportunity to learn from and network with experienced registrars.

Beth Egan, Vice President - Workshops

OACRAO voting members:

The 2005 Nominations Committee met this summer and wishes to present the nominees for open Board positions and for the 2006 Nominations Committee. OACRAO voting members will have the opportunity to vote at the Business Meeting at the Annual Meeting in Columbus in November. We are pleased with the high caliber of the 2006 slate as well as the enthusiasm of the nominees to serve our organization!

2005 Nominations Committee

Marian Hogue, Case Western Reserve University, Chair

Wendy Fahrnbach-Lambing, University of Cincinnati

Brad Myers, The Ohio State University

Mel Severns, Mount Vernon Nazarene University

Mindy Starcher, The Ohio State University

OACRAO 2006 Nominations

Board of Directors



President-Elect: Sue Schillings

Sue Schillings is currently the Director of Admissions & Records at the Western Campus of Cuyahoga Community College. Prior to 2003, she was University Registrar at Cleveland State University, where she also held positions as the Director of Institutional Research and Data Administrator. Sue attended the Aspen Institute for Registrar's in 2000 and has been active in both state and national associations for Institutional Research, and served as President of the State Association for College and University Planners. In OACRAO, she has served as Chair of the Data Management Committee, on the Cleveland Local Arrangements Committee and as Vice-President for Programs for the past two years.



Vice President, Programs: Treva Hanseman

Treva Hanseman has been the Assistant Director of Student Records at the University of Cincinnati for 15 years. Prior to this, Treva spent over 16 years in the Registrar's Office at Cincinnati State Technical and Community College. Treva has served extensively on OACRAO committees, including Records and Registration, Membership and Mentoring, Scholarship (Southwest Team Leader 2000) and the 1993 Local Arrangements Committee in Cincinnati.



Vice-President, Membership: Frank Yanchak

Frank Yanchak is Registrar at Franklin University. Frank has a BA in Elementary Education from West Liberty State College and an MBA from Wheeling Jesuit University. Frank started working in the Registrar's Offices as a work study student at West Liberty State College and as a Graduate Assistant at Wheeling Jesuit University. After graduation, Frank became the Associate Registrar at Wheeling Jesuit University where he was a member of WVACRAO. In 1999, Frank moved to Ohio and has been an active member of the Mentor and Membership Committee and is currently the Co-Chair of the LAC for the 2005 OACRAO Conference. Frank and his wife, Kristen, are expecting their first child days after (we hope!) the OACRAO Conference



Secretary: Mary Southards

Mary Southards is the Assistant Dean for Enrollment Management at Kent State University Stark Campus. From 1983 to 1996, Mary held the position of Registrar and Director of Admissions at Kent State Stark. Mary has participated in OACRAO as a presenter, session convener, and as Chair of the Professional Development Committee. She has also been an active member of the Scholarship Committee, serving as Chair in both 2001 and 2002, when she originated the idea of holding the now-popular silent auction as a scholarship fund raiser. Mary is member of the 2005 LAC and is chairing the Printing Subcommittee.

Nominations Committee—Past Presidents Candidates



Lorinda Bishop

Lorinda Bishop has been University Registrar at University of Toledo since 2002. Prior to that time she served as the Registrar at Owens Community College. During her 20 year tenure in OACRAO she has served on many program committees and chaired or co-chaired several local arrangements committees including the Great Lakes Regional meetings in 2000 and 2004. Lorinda served as President of OACRAO in 1999. Lorinda has also stayed involved in mentoring new professionals and believes that this is the strength of OACRAO.



Dick Carpenter

Dick Carpenter is University Registrar at Ohio Northern University. Prior to 1991, Dick was Registrar at Adrian College and served as Associate Registrar at Ohio Northern University from 1977-1985. His involvement with OACRAO includes: Past-President 2001-2003, President 2000-2001, President-Elect 1999-2000, and Vice-President for Programs 1997-1999. Committee membership has included Registration and Records, Data Management, and Communication committees. In 2003, Dick was also awarded the OACRAO Linus J. Ryland award for outstanding distinguished service.



Allen Cole

Allen Cole has been Registrar at Xavier University since 1999. He has a long history with Xavier, having worked in the Office of the Registrar for over 15 years, along with over 10 years of teaching experience as an adjunct professor in the math department. Allen served as President in 2003 and as Treasurer in 1999-2000, along with serving on multiple committees: Nominations Committee, Data Management and Research Committee, (Chair), Local Arrangements Committees and Audit Committees and presenting on many occasions.



Dave Sauter

Dave Sauter is the Assistant Vice President for Enrollment Management and University Registrar at Wright State University. Prior to that, he was the University Registrar at Xavier University, Director of Records and Registration at Miami University Middletown, and Coordinator of Student Life Programs at OSU Newark/COTC. He has served OACRAO as Treasurer, VP Workshops, President and is currently Historian. Dave has been involved in numerous OACRAO committees and chaired Local Arrangements on several occasions. He has also been involved with AACRAO as chair/member of the Financial Aid Committee, Vice Chair of Nominations and Elections

Committee, and served on the Task Force for Certification and Credentialing. Dave is currently authoring the "Budgeting 101" chapter in the revised AACRAO 2006 Registrar's Guide: Best Practices in Records and Registration.

Nominations Committee: At-Large Candidates



Jack Campbell

Jack Campbell is currently the Registrar at Wittenberg University. From 1984-1996, Jack was the Registrar at Cedarville University and was active in active in OACRAO, having served on the records and registration committee and later as chair. From 1996 to 2002, Jack was the Coordinator of Computer Training at Cedarville, but missed his OACRAO colleagues and returned to the profession in 2003 as Registrar of Wittenberg.



Dave McGinnis

Dave is currently the Director of Records & Registration at Miami University's Middletown campus. Prior to Summer 2005, he was Assistant Registrar for nearly four years at Xavier University in Cincinnati. Dave has served on several OACRAO committees including Communications, Scholarship and is the current Chair of the Records & Registration Program Committee. Dave's professional interests include space utilization and managing the politics of academic scheduling.



Jackie Stewart

Jackie has been the Associate Registrar at Columbus State Community College since 2002. She coordinates the efforts of the new Student Assistance Center and oversees all registration activity. Jackie also represents the college as an Ohio Residency Officer. She graduated from Ohio Dominican University where she worked in Admissions from 1988 to 1995. She moved to the position of Coordinator of Student Services with ODU's LEAD (Learning Advanced Adult Degree) Program. In 1997, she accepted a position in the Admission Office at Columbus State Community College. Jackie served on the Local Arrangements Committee in 2000. She has served on the OACRAO Scholarship

Committee for numerous years and now serves as Chair.



Jane Wyman

Jane has held various positions at Good Samaritan College of Nursing and Health Science for over 30 years: Instructor in Nursing, Assistant Director of Admissions and Financial Aid, Administrator in Student Services and Academic Affairs and is currently Dean of Enrollment Management/Registrar. Jane is a member of the Membership and Mentoring committee and is also a member of AACRAO. She has presented various program on testing and FERPA training at several Hospital Schools of Nursing and has served in various leadership positions for the Ohio Council of Hospital-based Schools of Nursing and the National League for Nursing Accrediting Commission. Jane is

married with three children and five grandchildren and states she has found the networking and support from her OACRAO membership and participation to be invaluable.



OACRAO 2006

Planning has begun for OACRAO 2006, to be held in Toledo at the newly renovated Hilton Hotel on the campus of the Medical University of Ohio. The Local Arrangements Committee for the 2006 conference will hold its first meeting soon after the completion of OACRAO 2005 in Columbus. If you are interested in joining the LAC and helping to develop the 2006 conference, please contact Michelle Rable at mrable@lourdes.edu or Dan Kall at daniel.kall@utoledo.edu.

Mark your calendars now for OACRAO in Toledo, to be held November 1-3, 2006. For more information on all there is to do and see in Toledo, check out the Greater Toledo Convention and Visitors' Bureau web site at www.dotoledo.org.

Updates from around the state....

Pamela Faber has resigned as the Registrar of **Heidelberg College**, effective June 30, 2006. She will return to her teaching position in the Department of Biology. A search committee is being formed, and the position will be posted soon.

Xavier University has a new Assistant Registrar, **Mary Holland**, who began Sept 1 after a 7-year tenure with the branch campuses of Wilmington College. Xavier also has a new Information Services Specialist, **Tami Seurkamp**, who began Sept 6 after serving in other administrative support roles at Xavier in the Music Dept and with WVXU radio station over the past 5 years.

Eric Davis joined the **Bluffton University** staff as registrar on July 1, 2005. **Sally Weaver Sommer**, who was associate dean of undergraduate studies and registrar, is now associate dean of academic affairs

At **Case Western Reserve University**: as of September 12, 2005, **R. Vernon Harley** (Vern) has joined the University Registrar's Office as Associate Registrar. He previously served as an account manager and product support engineer for Oracle/PeopleSoft, as a developer and consultant for Compuware Corporation and has worked also as a research and development chemist for BF Goodrich Corporation. Vern brings experience in reporting application development, business intelligence tools, and in customer support/training/documentation for a variety of systems. Vern also received his Bachelor's degree from Case in 1993 and we are pleased that he has returned to campus.

Miami University: New Provost and Executive Vice President for Academic Affairs as of July 1, 2005 is Dr. Jeffrey Herbst, from Princeton University. President, James C. Garland announced his retirement effective June 30, 2006 after 10 years at Miami. Some additional campus changes include Interim University Registrar: Rebecca Jolly, Interim Director of Admission: Ann Larson, and former Director Mike Mills has left Miami to become Associate Provost for University Enrollment at Northwestern University.

Cuyahoga Community College: Newly appointed Director of Admissions & Records at the Eastern Campus is Mark Frys and also relatively new to his position – Director of Admissions & Records at the Metropolitan Campus is Kevin McDaniel

Mercy College of Northwest Ohio has appointed a new president; **John F. Hayward**. Martha K. Shouldis will remain as interim president until Mr. Hayward begins his new position on October 1. In his new role, Mr. Hayward will be responsible for providing leadership and direction to Mercy College as it continues its mission of educating nursing and allied healthcare professionals. He will work closely with the newly formed Mercy College Foundation in establishing key fundraising goals and increasing community awareness. He succeeds Paul J. Kessler III, who served as President of Mercy College from 2001 until his death in February 2005.

Not one, but two staff members from the Registrar's Office at the **University of Toledo** were nominated for the 2005 Outstanding Staff Award. **Janet Adam** and **Joyce Garber**, both Records Management Officers, were nominated.

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Faculty members and staff across campus contact Janet and Joyce for room scheduling concerns and changes in course offerings. A ceremony and luncheon will be held on Monday, October 17, where the winners will be announced.

Geraldine Strick started working on July 19 at UT's Service Center as a Public Inquiries Assistant. Gerrie formerly worked in Residence Life and we are extremely happy to have her as part of our family.

Mark Collier, President of **Baldwin-Wallace** announced his plans to retire this June. **Denise Manke** who began in Registration and Records in 1998 as a temporary employee is now an Academic Information Specialist and will be joining OACRAO. Baldwin Wallace has just completed a major addition and renovation to our newly named Lou Higgins Recreation Center.

The news from **Kent State University** is that **Roberta Sikula-Schwalm** has left her role as University Registrar and assumed the position of Executive Director, ERP Implementation. Although we are really sad to have her leave as University Registrar, we are most happy that she will be the one guiding the implementation of our new human resource, financial resource and student systems. **Susan Cole** has been appointed Interim University Registrar.



**Send in your registration today for this year's
OACRAO conference. November 2-4, 2005 in
Columbus. It's easy to register online at:
<http://www.oacrao.ohiou.edu/2005/reg2005.htm>**

The OACRAO Newsletter is published three or four times a year by the
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Letter from the President

Greetings OACRAO members! I hope you are staying warm and braving one of the most interesting winters Ohio has seen in a while. Several of our member institutions have been forced to close due to inclement weather and subsequent power outages. This is certainly one for the record books!

There are some new faces to welcome into OACRAO leadership roles. New members joining the Board of Directors are Don Foster, President-Elect from Otterbein College; Linda Young, Treasurer from Baldwin Wallace College and Beth Egan, Vice President Workshops from John Carroll University. We also say goodbye and thanks to members leaving the Board: Allen Cole, Past President from Xavier University; Kathy DiFranco, Treasurer from John Carroll University and Amy Adams, Vice President Workshops from Capital University. OACRAO also wishes to acknowledge the following members elected to the Nominating Committee at our 2004 Annual Conference: Past Presidents Brad Myers and Wendy Farnbach-Lambing and At-Large members Mel Severns and Mindy Starcher. Congratulations!



Congratulations are also in order to this year's winner of the Linus J. Ryland Award – Brad Myers from The Ohio State University. Brad's outstanding service to the profession and OACRAO makes him a worthy recipient of this award.

Our 2004 Great Lakes Conference was a huge success. Many thanks go to Lorinda Bishop for all her hard work in coordinating with Indiana to make this a worthwhile time for all those who attended. We are already looking forward to our next joint conference and have contacted other states to measure their interest.

Our past presidents have created a new scholarship, funded totally by contributions from them. This is in addition to the scholarships already awarded by OACRAO. Past President Dave Sauter will be leading this year's selection process in conjunction with the Scholarship Committee. "Paying forward" is certainly a wonderful way for our past presidents to continue their fine tradition of service to OACRAO and our profession.

Your OACRAO Board of Directors has just returned from our annual retreat at the Ohio Northern Nature Center. The annual retreat is an opportunity for us to spend extended time discussing the future goals and challenges that face OACRAO. Marian Hogue has been instrumental in making OACRAO's incorporation a reality and is to be commended for the many hours she has spent on this task. Specific guidelines related to dues and memberships are spelled out in a separate article within this newsletter. The Membership and Mentoring Committee under the direction of Vice President Bob Kubat is researching ways to expand our membership and to address the needs of various populations. We also reviewed our website in order to begin the update process. Very soon, Secretary Steve Midkiff will begin working with the Communications Committee to incorporate the Board's suggestions. Our special thanks go to Past President Dick Carpenter, Ohio Northern University, for coordinating this site for us each year.

Don't forget that the AACRAO Conference will be here very soon, March 28-31, 2005 in New York City. I hope that many of you will be able to attend and that you will use this opportunity to network with your OACRAO colleagues as well as those from other locations.

I have touched very briefly on a number of topics, and you will find more detailed information in the rest of this newsletter. Please take a few minutes to read the articles and don't miss the committee listings in this newsletter. OACRAO continues to be a

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strong and active organization thanks to all those who have volunteered their time and energy on these committees. We couldn't do all we do without the help of so many talented and dedicated members.

One final thought. I want you to know that OACRAO is your organization and that your Board of Directors values your input. If you have thoughts or suggestions, please let us know. You can contact any of us individually or by using the collective Board address on our website: <http://www.oacrao.ohiou.edu/>.

Thank you for allowing me to take a few minutes of your time and I look forward to hearing from you in the future.

Connie Goodman
President

From the President-Elect

Want to go out to dinner with a fellow OACRAOian while attending this spring's AACRAO conference in the Big Apple? If so, please meet in the lobby of the Hilton New York (the conference hotel) at 7pm on Wednesday, March 30. We'll look over menus of some restaurants within walking distance, select a handful of places, break up into small groups and head out. If you have any restaurant suggestions, feel free to email me at dfoster@otterbein.edu. If a link to the restaurant is available, please add it to your note. See you in NYC!

Don Foster, Otterbein College



From the Vice President-Programs

ANNUAL PLANNING MEETING - FEBRUARY 25th

The planning committees will meet with the Executive Board on Friday, February 25th at Mount Carmel College of Nursing to develop ideas for our fall conference presentations and workshops. Members from each of the four planning committees are asked to attend. These include:

- Admissions and International Education Committee
- Data Management and Research Committee
- Professional Development Committee
- Records and Registration Committee

The day begins with coffee and refreshments at 9:30am. Lunch is provided. The day should end by 2:30-3:00 pm. Any questions concerning the day or committee responsibilities should be directed to Sue Schillings, VP for Programs at susan.schillings@tri-c.edu; or 216-987-5156.

From the Vice President-Workshops

Watch for news regarding the support staff workshop in April at Capital University. Also, be looking for information on the 9th annual Residency Officers Update, which will be held in Columbus in June.

Ideas for a workshop? Please email them to me at began@jcu.edu

Beth Egan, John Carroll University

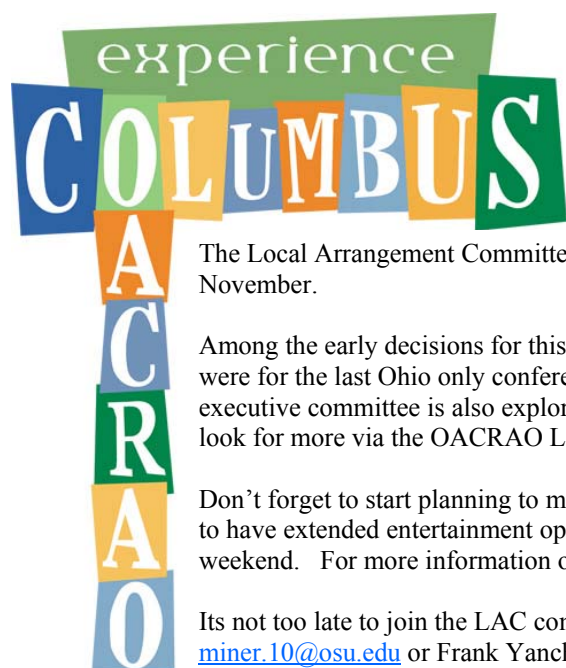
Updated Membership and Dues Information

At the annual retreat, your Board of Directors addressed membership issues specifically as they relate to the newly adopted Articles of Incorporation. We felt it necessary to provide some guidelines as the Articles go into effect.

Regarding membership and dues, the Articles specify the number of voting members per institution based on headcount enrollment in the prior fall of each year. Institutional members may designate additional voting members by paying an additional annual membership fee of \$5.00 per person. Only voting members are eligible for committee and task force appointments and to vote at the Annual Meeting.

Effective in 2006, statements for annual dues will be mailed in early July and will be due September 1st. The treasurer will contact institutions with unpaid dues as of September 1st and if dues remain unpaid as of October 1st, the institution will be dropped from the list of members and will not receive membership benefits. Annual Conference registrants from non-member institutions will be charged an additional \$50.00 per person when registering.

The move to "voting members" makes it even more important that the Secretary has an accurate list of members for each institution. *Institutional representatives* should be sure to notify the secretary of any member updates in a timely manner and specify who in their institution is designated as a voting member.



Planning Continues for OACRAO 2005

The Local Arrangement Committee for OACRAO 2005 has begun planning the conference for this November.

Among the early decisions for this year's conference, Registration fees will remain the same as they were for the last Ohio only conference in Dayton (2003). Full conference registration will be \$185. The executive committee is also exploring the option of accepting credit card payments for registration... look for more via the OACRAO Listserve on this.

Don't forget to start planning to make this a family weekend. In addition to a great conference, we plan to have extended entertainment options for families that want to come into town and stay through the weekend. For more information on all Columbus has to offer, visit www.experiencecolumbus.com.

Its not too late to join the LAC committee. If you are interested, please contact Jack Miner at miner.10@osu.edu or Frank Yanchak at yanchakf@franklin.edu.

Don't forget to mark your calendars for the conference...November 2nd through 4th, 2005.

Historian's Corner

PUDDLES AND PROGRESS

Have you reviewed and/or cleaned out your office records lately...whether it be critical academic records or individual office memos? I share this in light of Sauter household "Puddles"...a New Years Eve drain pipe backup, and the subsequent "Progress"...the cleanup of our finished basement.

Our offices contain valuable history, as well as lots of now-useless information, and so I would encourage you to have the Records Retention Plan, Disaster Recovery, and good humor all lined up so that when (not if!) the occasional issue occurs you know how best to react.

Fortunately for our household we were home when the "puddles" started, and the insurance company (less a \$500 deductible) will help with the "progress" of the recovery. That progress path has included taking a few moments to look through photo albums of our family and ancestors, as well as my record collection (for those of you of my era, thanks for not chuckling at our interest in keeping all of those!). While it's been a laborious task, with many more hours to go to sort and sift what to keep and what to toss, it has reminded me that it's good to take stock of our office and institutional records. As a repository for

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OACRAO COMMITTEES 2005

(Membership expires at the annual meeting in the year indicated)

BOARD OF DIRECTORS

Connie Goodman, President	205	The Ohio State University
Don Foster, President Elect	2005	Otterbein College
Marian Hogue, Past President	2005	Weatherhead School of Management, CWRU
Stephen Midkiff, Secretary	2005	Shawnee State University
Linda Young, Treasurer	2006	Baldwin Wallace College
Sue Schillings, Vice-President, Programs	2005	Cuyahoga Community College Western Campus
Bob Kubat, Vice-President, Membership Development	2005	Miami University
Beth Egan, Vice President, Workshops	2006	John Carroll University

PROGRAM COMMITTEES

Admissions and International Education Committee

Joyce Steffan, Chair	2005	The Ohio State University
Kelly Czack	2005	Cuyahoga Community College, Western Campus
Jennifer Calhoun	2006	Lake Erie College
Brad Myers	2007	The Ohio State University
Robert Reeder	2006	Lake Erie College
Misty Singer	2007	Columbus State Community College
Cindy Suter	2007	Med Central College of Nursing

Data Management and Research Committee

Marian Sofish, Chair	2006	Cleveland State University
Amy Adams	2007	Capital University
Jack Campbell	2007	Wittenberg University
Donna Evans	2007	Antioch College
Becky Jolly	2007	Miami University
Fran Meyer	2007	University of Cincinnati
Dave Sauter	2006	Wright State University
Michael Shearer	2007	The Ohio State University
Doug Wamer	2006	Antioch College

Professional Development Committee

Stacey Jones, Chair	2006	Capital University
Meri Linn Emerson	2007	Muskingum College
Cheryl Ferguson Britt	2005	Columbus State Community College
Betty Kost	2007	Xavier University
Tamara Parson	2007	Mount Vernon Nazarene University
Aimee Pfeifer	2007	Capital University
Beata Sestito	2007	Franklin University
Jeannie Shambaugh	2007	Aultman College
Sue Shepherd	2007	Aultman College
Joyce Steffan	2006	The Ohio State University
Jennifer York	2007	Owens Community College

Records and Registration Committee

Lucille Hautau, Chair	2005	Miami University
David McGinnis, Vice-Chair	2006	Xavier University
Fran Campbell	2007	Cedarville College
Janet Duber	2006	Baldwin Wallace College
Joyce Hail	2007	Wright State University
Heather Hoppe	2007	Mercy College of NW Ohio
Wendy Lambing	2007	University of Cincinnati
Julie Quinonez	2005	University of Toledo
Mel Severns	2005	Mount Vernon Nazarene University
Stu Terrass	2007	Mount Union College
Jerry Vance	2006	The Ohio State University
Patricia Whitehead	2006	Good Samaritan College of Nursing

OPERATING COMMITTEES

Audit Committee

Sally Sikorski, Chair	2005	Ohio Wesleyan University
Don Foster, BOD Liaison	2005	Otterbein College
Stephen Midkiff	2005	Shawnee State University
Jerry Vance	2006	The Ohio State University

Budget Committee

Don Foster, Chair	2005	Otterbein College
Linda Young	2006	Baldwin Wallace College
Connie Goodman	2005	The Ohio State University

By-Laws Committee

Marian Hogue, Chair	2005	Weatherhead School of Management, CWRU
Bev Harrington	2005	Defiance College
Sally Ann Sikorski	2005	Ohio Wesleyan University
Stu Terrass	2005	Mount Union College

Membership and Mentoring Committee

Bob Kubat, VP Membership Development	2005	Miami University
Wendy Fahrnbach-Lambing	2005	University of Cincinnati
Jane Wyman	2005	Good Samaritan College of Nursing
Frank Yanchak	2005	Franklin University
Donna Evans	2005	Antioch College
Mark Frys	2005	Cuyahoga Community College
Jack Miner	2005	The Ohio State University
Jennifer Calhoun	2006	Lake Erie College
Carissa Uhlman	2006	DeVry University
Tara McCormick	2007	Central State University
Jeannine Shambaugh	2007	Aultman College
Cindy Suter	2007	Central College of Nursing
Laura Waggoner	2007	Bowling Green State University

Nominating Committee

Marian Hogue, Chair	2005	Weatherhead School of Management, CWRU
Wendy Fahrnbach-Lambing	2005	University of Cincinnati
Brad Myers	2005	The Ohio State University
Mel Severns	2005	Mount Vernon University
Mindy Starcher	2005	The Ohio State University

Resolutions Committee

Marian Hogue, Chair	2005	Weatherhead School of Management, CWRU
Lorinda Bishop	2005	University of Toledo
Jerry Vance	2006	The Ohio State University

Communication Committee

Cindy Davis, Chair	2005	Otterbein College
Stephen Midkiff, BOD Liaison	2005	Shawnee State University
Debra Benton (WebMaster)	2006	Ohio University
Cheryl Gloege (Newsletter)	2006	Otterbein College
John Clark	2006	Bowling Green State University
Laurie Mayhew	2006	Otterbein College
Dick Carpenter	2006	Ohio Northern University
Stu Terrass	2007	Mount Union College

Historian

Dave Sauter		Wright State University
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Government Relations Liaison

Brad Myers		The Ohio State University
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Scholarship Committee

Linda Young, BOD Liaison	2006	Baldwin Wallace College
Central Region		
Jackie Stewart, Chair	2005	Columbus State Community College
Stacey Jones, Team Leader	2006	Capital University
Karen Greene	2007	Mount Carmel College of Nursing
Jon Jump	2007	Methodist Theological School in Ohio
Jack Miner	2005	The Ohio State University
Christy Murray	2007	Wittenberg University
David Schneider	2006	The Ohio State University
Joyce Steffan	2006	The Ohio State University
Northeast Region		
Mary Southards, Team Leader	2005	Kent State University, Stark Campus
Susan Shepherd	2007	Aultman College of Nursing and Health Sciences
Julie Spotts	2005	Kent State University, Stark Campus
Northwest Region		
Daniel Kall, Team Leader	2007	The University of Toledo
Tracey Cooper	2005	Lakeland Community College
Janet Stimple	2006	Lake Erie College
Southeast Region		
Patrick Beatty, Team Leader	2006	Ohio University
Michael Whitnable	2007	Washington State Community College
Daniel Wilson	2006	Muskingum College
Southwest Region		
Gail Fredensborg, Team Leader	2005	University of Cincinnati
LaTonya Branham	2006	Central State University
Wendy Johnson	2005	Southern State Community College
Betty Kost	2007	Xavier University
Sue Leach	2005	Southern State Community College
Dave Sauter	2007	Wright State University

Local Arrangements Committee (2005 Conference)

Jack Miner, Co-Chair	2005	The Ohio State University
Frank Yanchak, Co-Chair	2005	Franklin University
Patrick Beatty	2005	Ohio University
Cindy Davis	2005	Otterbein College
Meri Linn Emerson	2005	Muskingum College
Cheryl Ferguson-Britt	2005	Columbus State Community College
Cheryl Gloege	2005	Otterbein College
Karen Greene	2005	Mount Carmel College of Nursing
Becky Jolly	2005	Miami University
Stacey Jones	2005	Capital University
Daniel Kall	2005	University of Toledo
Laurie Mayhew	2005	Otterbein College
Christy Murray	2005	Wittenberg University
Bob Mick	2005	The Ohio State University
Brad Myers	2005	The Ohio State University
Jennifer O'Brien	2005	The Ohio State University
Tamara Parson	2005	Mount Vernon Nazarene University
Pam Reeder	2005	Cuyahoga Community College, Western Campus
Michelle Repede	2005	Franklin University
Laura Ruwe	2005	Xavier University
Beata Sestito	2005	Franklin University
Misty Singer	2005	Columbus State Community College
Michael Shearer	2005	The Ohio State University
Mary Southards	2005	Kent State University, Stark Campus
Mindy Starcher	2005	The Ohio State University
Joyce Steffan	2005	The Ohio State University
Jerry Vance	2005	The Ohio State University
Michael Wright	2005	The Ohio State University

(Continued from page 3)

WSU Faculty Senate minutes, Board of Trustees minutes, Veterans Affairs information, as well as the typical Registrar Office information, it's a 24/7 task for this University Registrar.

Keep "progressing" on reviewing and preserving your history so that if the occasional "puddle" comes along you're in good shape.

PS: If you do not have sewer/drain backup on your homeowner's insurance, be sure to get some...it's the best \$55 annual "add-on fee" we've been spending!

Updates from around the state....

From Capital University:

Aimee Pfeifer has become an Assistant Registrar for Capital University. She was previously a member of the staff in a different capacity. She oversees transfer evaluations for our adult student population, as well as other credit postings. She assists in many other functions within the office, such as producing lists and labels, overseeing the registration process for the adult students and representing the office on different university-wide committees.

From Case Western Reserve University:

The University Registrar's Office at Case is seeking qualified candidates for the newly created position of Associate Registrar. More details are available at: <http://www.cwru.edu/finadmin/humres/emp/administrative.html>. The university recently went live with PeopleSoft Financials (July 2004), PeopleSoft HCM (January 2005) and is in the very early stages of planning for a student system conversion.

From Xavier University:

The Banner administrative software continues to be developed and implemented, with the Student system beginning its first official use for the students and staff come April 1 (no kidding) for registration of classes for Summer and Fall 2005. Then the complete transition to Banner Student will occur over the Summer and Fall months ahead.

From Ohio Northern University:

Ohio Northern University welcomes Ms. Lisa Nicole Smith as Coordinator of Multicultural Recruitment and Admissions Counselor. Ms. Smith is a graduate of DePauw University in Greencastle, Indiana and hails from Chicago. Lisa will be working with diverse students and can be reached at l-smith.4@onu.edu.

From Weatherhead School of Management, CWRU

Effective November 1, Myron Roomkin became Dean of the Weatherhead School. Dean Roomkin was most recently at American University, where he was Dean of their business school. Prior to serving as Dean, Professor Roomkin held various administrative positions at the Kellogg School of Northwestern University, where he was a Professor of Human Resources Management. We are also pleased to announce two promotions: Toni May is now Registrar and Nikki Ford has been promoted to the position of Manager, Academic Affairs. We are indeed fortunate to have them all!

From The University of Toledo

Goodbyes were said to Joan Bunch, Assistant Registrar, on January 7, 2005. After 12 years of working in the Office of the Registrar, Joan accepted an offer outside of the academic world. Joan will be missed a bunch!

The University of Toledo is proceeding with implementing a new system---SCT Banner. The HR module will go live January 2006, the Finance module will go live July 2006, and the Student module will go live January 2008 for registration. Lorinda Bishop and Kathy Page will co-lead the student implementation.

**Hope to see you at AACRAO
March 28-31, 2005
New York City**

The OACRAO Newsletter is published three or four times a year by the Ohio Association of Collegiate Registrars and Admissions Officers.

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