

## OACRAO Town Hall Meeting

October 12<sup>th</sup>, 2011

Deer Creek – White Oak Room

Jack started the meeting by welcoming everyone, especially new members.

Jack and Carol showed the budget.

Treva discussed the By-Law updates. She stated that there were some editorial changes, some related to the Governmental Relations Committee, and some that spelled out information regarding vice-chairs.

Jack then discussed the website updates, and thanked Connie Goodman for stepping in and helping get the web page updated. He said they are working to have a searchable online directory and a list-serve repository implanted in the near future. He encouraged people to send the results of OACRAO listserv queries to Connie so she could begin creating that repository.

Jack also said that if anyone had job postings, they should forward them to Connie so they can be loaded onto the website.

Brad Myers offered an AACRAO update. He encouraged everyone to make use of the full range of AACRAO service delivery options. In addition to the annual meetings and conference, AACRAO also offers online courses, webinars, and a wide variety of publications.

Brad also discussed the role of AACRAO's Government Relations Committee and Policy Advisory Committee. He reminded everyone that there would be a OACRAO Government Relations Committee session on Thursday.

Other topics Brad discussed included AACRAO's International Education Service, EDGE (Electronic Database for Global Education), and AACRAO Consulting Services.

Initiatives that AACRAO is currently undertaking include updates to the website, development of Association Management Software, a Public Policy Task Force, a Governance Task Force, and the search for a new Executive Director.

There was a question as to how to access AACRAO Consulting Services, and Brad said information on that was available on the AACRAO website.

Another question was whether or not there was a fee for the webinars and online education services. Brad said that there were costs involved in using those services, but that the costs were far less than would be incurred for travelling somewhere for the training.

Next Jack Miner let everyone know that SACRAO's conference would be held just over the river from Cincinnati in February, and encouraged them to consider attending.

Jack also invited everyone to come to the President's Reception later in the evening.

The meeting adjourned.



**OACRAO Business Meeting Minutes**  
**Deer Creek State Park**  
**Thursday, October 13, 2011**  
**11:45am – 1:00pm**

Presiding: Jack Miner, President

Jack began by introducing Past-Presidents in attendance, and then introduced new retirees and visiting Retirees in attendance.

Jack thanked David Schneider and Malinda Handy, LAC Co-Chairs, for their efforts, and he presented them with gifts in appreciation of their efforts.

Next Jack introduced Don Foster, LAC Exhibitor Coordinator, and asked him to come forward and introduce the exhibitors.

Jack officially called the meeting to order, and appointed Brad Myers as Parliamentarian and recognized Dan Wilson as the meeting secretary.

Jack reminded those in attendance that the names of committee members were scrolling on a display, and reminded members to complete committee participation forms that were placed on each table.

Next, Jack asked for Approval of Minutes from last annual meeting

Dan Wilson motioned for approval.

Connie Goodman seconded the motion.

The members voted to approve the minutes.

Jack introduced Carol Jones, Treasurer and Treva Hanseman, Chair of Fiscal Committee.

Carol and Treva introduced the Treasurer's Report and Budget. Carol presented the balance sheet and 2011 annual report and asked for questions. Those two items did not require a vote

Treva reported that the books had been audited and the books were found to be in good order.

Treva presented the 2012 Budget and asked for any questions.

Jack asked for a motion to approve.

Carol Jones made the motion, and Connie Goodman seconded the motion.

The members approved the 2012 Budget.

Next Treva introduced the bylaws changes, and stated that they were reviewed at the town hall meeting.

Jack asked for a motion to approve.

Treva motioned to approve and Connie Goodman seconded the motion.

Treva introduced Susie Ward, Vice President of Programs.

Susie thanked all for contributing to successful conference. She gave a brief reminder of change in length of sessions, which allowed the number of session to increase 35 to 53.

She introduced Committee chairs and asked committees to stand with them.

Susie also reminded everyone to complete committee participation forms, and announced that there would be a Program Planning Meeting in February. All members of the four Program Committees should attend.

Susie introduced Misty Mahefkey, Vice President for Workshops.

Misty gave an overview of workshops during past year, and discussed the planning for 2012 workshops.

Misty introduced Jeannine Shambaugh, Vice-President, Membership Development.

Jeannine gave an overview of committee activities during past year. She asked all M&M Members to stand and be recognized, then introduced Janet Duber, Chair, Scholarship Committee.

Janet Duber gave an overview of committee activities during past year and announced that recipient information was available at each table.

She announced that this year's applications were sent out to offices earlier in the week.

Next she asked the committee to stand to be recognized.

Janet said the Scholarship Drawing for split the pot will be done at dinner and silent auction check out will happen on Friday morning.

Janet then introduced Cheryl Gloege, Chair, Communication Committee

Cheryl commented on the website update, and introduced the Web Master, Connie Goodman and List-serve Manager, David Schneider.

Jack returned to the podium and recognized the following people/positions:

- Government Relations Task Force, headed by Dave Sauter, Miami University
- Historian, Dave Sauter, Miami University
- Newsletter Editor, Cheryl Gloege, Otterbein University

Next Jack presented plaques to outgoing Board members:

- Past President – Treva Hanseman, University of Cincinnati
- Vice President for Programs – Susie Ward, The Ohio State University
- Vice President for Membership & Mentoring – Jeannine Shambaugh, Aultman College
- Secretary – Dan Wilson, Muskingum University

Jack asked if there was any old business. There was none.

Jack then introduced Treva Hanseman, Past President and Chair of Nominations & Elections

Treva asked members of Nominating Committee to stand and be recognized and thanked them for their service.

Treva announced newly appointed Board Members:

- Secretary – Lisa Kasunic, Stark State College
- Treasurer Elect – David Schneider, The Ohio State University
- Vice President for Programs – Janet Duber, Baldwin Wallace College
- Vice President for Membership & Mentoring – Sue Shepherd, Aultman College
- President-Elect - Dan Wilson, Muskingum University

Next she announced newly appointed Nominating Committee:

- Past Presidents – Connie Goodman and Frank Yanchak.
- At-Large Members – Cindy Davis and Beth Egan.

Treva announced Special Recognition & Honorary Awards

- Honorary membership:
  - Sue Schillings, Cuyahoga Community College
  - Bonnie King, Rhoades State Community College
  - Larry Cannon, Central State University

Next she announced that the Ryland Award was given to Connie Goodman.

Jack then came forward and presented the Ryland award and Honorary Membership to Treva Hanseman.

Jack then gave his remarks as outgoing President, and passed the gavel to Mel Severns.

Mel Severns, President, then made some opening comments and reminded everyone that there would be a presentation on the 2012 OACRAO conference before the closing speaker on Friday morning.

Jack then introduced Michael George from the SACRAO board of directors, who invited members to the SACRAO meeting in February which will be held close to Cincinnati/Newport.

Jack Miner then explained how the new "speed-dating" part of the exhibitor presentations would be handled.

There was then a motion to adjourn which was seconded and approved.