

**2009 OACRAO Annual Meeting**  
**Town Hall Meeting**  
**September 30, 2009**

The Town Hall Meeting was held in the Summit View Room. It began at 5:30 p.m.

**GI Bill (Chapter 33) Discussion**

There was a discussing that the US Department of Veteran's Affairs continues to need copies of university/college program descriptions but now most colleges and universities publish their programs and course descriptions on the web. Also, members discussed that it may be beneficial to develop a standard handbook that highlights university guidelines, policies, deadlines and procedures to be given to the Department of Veterans' Affairs.

There are concerns that veterans are not taking advantages of the benefits available to them. Dave Sauter mentioned there are 11,000 veterans in Butler County.

The membership asked what colleges were doing to help these students when the GI Bill had not posted to their account. Brad Myers mentioned that The Ohio State University offers University Loans up to \$3000.00.

**By-Laws Changes**

Linda announced there are a few changes to the By-Laws:

The membership will be voting on changing the responsibility of maintaining the Membership Directory from the secretary of the Board of Directors to the Vice President of Membership Development.

The membership will vote to approve that the Treasurer is responsible to hold all contracts related to OACRAO.

Linda reported that the membership will vote on the budget for the 2010 OACRAO Annual Meeting at Maumee State Park. Because of Jack Miner's Exceptional negotiations with Ohio State Parks, the Board is able to collect dues after the conference. Dues will go in the mail late October and will be due December 1, 2009. Linda will post the financial statement on the OACRAO website after dues are collected and bills are paid from the conference.

The location for the Annual Meeting in 2011 has not been selected. The Board has asked for suggestions for this central Ohio location. The consensus from the Great Lakes Conference in 2008 was to continue multi-state conferences. No decisions have been made for 2012 there were suggestions for an Annual Meeting in Southern Ohio.

Dave Sauter suggested the Board review the structure of the OACRAO committees and possible add a Governance and Regulatory Committee. He also suggested that it would be beneficial to give feedback to the Board during the Retreat via e-mail or phone calls.

There was a call from members to be inclusive to new members during the conference. The membership is encouraging new members to get involved with a committee. The new members had M&M's on their name badges.

The Town Meeting adjourned at 6:10 p.m.

OACRAO Business Meeting and Recognition Luncheon  
October 1, 2009

The Business Meeting was called to order at 12:21PM. Before the Business Meeting, Jack Miner and Sue Schillings updated the attendees with updates and housecleaning items about the Annual Meeting. The Local Arrangements Committee, Past Presidents, and recently retired professionals were recognized and the Board of Directors was introduced. Brad Myers was selected to be Parliamentary liaison.

Suzanne Bates and Marian Hogue recognized the vendors who participated:

**Credentials Solution**

Jack Weber  
Ben Laetz  
Tom McKechney

**Supported registration process and sponsored golf prizes**

**Hershey Systems, Inc**

Ron Christian

**Jostens**

Pam Kinkel  
Jon Kinkel

**Key Plus School Products**

Judith Pataky  
Dave Pataky

**National Student Clearinghouse**

Don Winn  
Paul Taylor

**Paradigm, Inc.**

Elizabeth Kunde  
Christopher Jackson

**Script Safe**

Liz Wright  
Mindy Starcher  
Joe Ormdorff

**Sponsored break**

## **Vendors continued**

### **SmartCatalog**

Nicole Arsenavlt

Anne Valentine

## **Approval of 2008 OACRAO Business Luncheon**

Marian Hogue approved the 2008 OACRAO Business Luncheon minutes and Dan Wilson seconded the motion.

## **Treasurer's Report**

Linda Young reported that Sally Sikorski retired at the end of July, 2009. Linda reported that the Board of Directors asked her to assume the role as Treasurer for the next two years. She reported that membership dues were not collected at the time of the annual meeting but will be due by December 1, 2009. Linda distributed the OACRAO Budget for 2010 reminding the membership that the dues and conference are not reflected in the budget at this time. The new budget statement will be available on the OACRAO website after dues are collected and the bills are paid to Salk Fork Lodge. Linda also announced that the financial books were audited and were in good condition.

## **Vice-President for Programs**

Frank thanked Treva Hanseman will assuming the responsibilities of the Vice President for Programs. Cindy Suter resigned from this position when she assumed the new role as Registrar at Heidelberg. Cindy was recognized for her dedication to the Board. Treva organized 36-40 sessions along with planning the program and working with LAC.

## **Treva recognized the Chairs of the Program Committees:**

**Suzie Ward- Admissions and International Committee**

**Becky Jolly - Research and Data Committee**

**Ann Creakmore- Professional Development**

**Connie Goodman- Records and Registration**

The New Chairs of the Program Committees are:

Thomas Hoiles - Admissions and International Education

Jonica Burke-Data Management and Research

Suzanne Bates- Professional Development

Rebecca Longhorn-Records and Registration

## **Vice-President for Workshops**

Debra Benton reported that 28 participants attended the Ohio Residency Workshop on June 26, 2009 at Franklin University. The workshop was available via Franklin Live allowing 7 college/universities to participate through a webinar. There were 15 attendees who participated in the Support Staff Workshop featuring a session on FERPA and on Professional Development. The profit was estimated at \$1800.00.

Debra also reported that there were 14 participants in **FERPA 102** Pre-Conference Workshop presented by a panel of presenters: Brad Myers, Doug Burgess and Dan Wilson. There were 21 participants who attended **The Post-9/11 GI Bill: Everything you need to know**.

Debra is interested in ideas for future Workshops suggesting a discussion on quarters to semesters and VA benefits as two options.

### **Vice-President for Membership Development**

Wendy Lambing reported that the committee had a great year. The committee was awarded the Ockerman Award through AACRAO for their exemplary work with new members. Wendy reported that there was a new member luncheon and a new member session during the Annual Meeting. There are 23 new members and Andrea Richardson from Ohio Northern, one of the new members, won the M&M dispenser.

### **Scholarship Committee Report**

Katie Perman thanked the Scholarship Committee for the work on the Silent Auction. She reported that the committee is in a transitional year. In the past, the scholarships were awarded to 5-6 Ohio high school students. In 2010, the scholarships will be offered to student workers who work in enrollment management offices in Ohio colleges and universities. The committee will be divided by 4-year private, 4-year public, 2 year public/Nursing.

### **Vote on By-Law Changes**

The membership was asked for approval of the By-Law changes. The membership directory database will be maintained by the Vice President of Membership Development instead of the Secretary of the Board of Directors. This change was approved by Connie Goodman and seconded by Brad Myers.

The second By-Laws change will be that all formal contracts be maintained by the Treasurer. After the typographical error is corrected in the text, this was approved by Dave Sauter and seconded by Dan Wilson.

The proposed budget for 2010 was approved by Lisa Kasunic and Dan Wilson seconded the motion. Linda Young reported that negotiations with Ohio State Parks helped the membership maintain our proposed budget. There were no changes to the budget.

### **Communications Committee**

Frank Yanchak recognized specific members of the Communications Committee:

Mary Southards as Chair

David Schneider for maintaining the OACRAO listserv

Cheryl Gloege for writing the Newsletter

Connie Goodman as Webmaster

Frank also thanked other members for special participation:

Brad Myers as Parliamentary Liaison

David Sauter as Historian

Jackie Stewart, Wendy Lambing, and Linda Young (As Past-President) – Outgoing Board of Director Members

### **Old Business**

There was no old business

### **New Business**

Linda Young from the Nominating Committee recognized the members below for their contributions to the organization.

### **Nominating Committee**

#### **Past-President**

Marian Hogue

Dave Sauter

#### **At-Large**

Becky Jolly

Mel Severns

These are the results from the membership vote:

### **New Board Members**

President – Treva Hanseman

President-Elect – Jack Miner

Secretary – Dan Wilson

Vice President of Programs-Susie Ward

Vice President of Membership Development – Jeannie Shambaugh

Treasurer-Elect -Carol Jones

### **Nominating Committee**

#### **Past Presidents**

Wendy Lambing

Brad Myers

#### **At-Large**

Cheryl Gloege

David Schneider

Frank Yanchak addressed the membership by reporting it was a great year. He recognized Jack Miner for his assistance with Treasurer functions in Sally Sikorski's absence. He also recognized Sue Schillings for assisting with the program for the annual conference in Cindy Suter's absence. Frank passed the gavel to Treva Hanseman as the new President.

Treva addressed the membership by confirming that OACRAO is a strong organization that is a front runner for other organizations. She is looking toward the future and recognizes the membership has challenges to face and wants to address them at the Annual OACRAO Retreat. She charged the membership to join a committee. Treva gave Frank Yanchak a parting gift as President.

Connie Goodman, the Chair of the LAC for the 2010 Annual Meeting, presented information about the 2010 Annual Meeting at Maumee Bay. She had a call for volunteers.

Dave Sauter motioned to adjourn the meeting and Dan Wilson seconded the motion. The business meeting was adjourned at 1:10PM.