

**Proposed
Minutes of
The Great Lakes
2004 Conference
IACRAO and OACRAO
October 20 -22
Hilton Hotel
Indianapolis, IN**

The following minutes of the The Great Lakes 2004 Conference must remain proposed until presented and (hopefully) approved by the membership present at the 2005 OACRAO Conference in Columbus.

Opening Session – 1:00 p.m.

Lila Hammer and Marian Hogue, welcomed all to the Great Lakes 2004 Conferences. The LAC Co-chairs, Suzanne Bates and Lorinda Bishop were recognized for their considerable efforts.

New attendees/members were invited to the New Member Orientation.

Introduced Tom Bilger, AACRAO President, presented an AACRAO update and greetings from the National Office. He indicated that...

- The largest number of volunteers w/AACRAO are from Ohio and Indiana.
- AACRAO has had a 1% increase in members in 2004.
- Attendees of the 2005 NYC and the 2006 San Diego Conferences were encountered.

The Opening Session was closed with an enthusiastic “*PEP Rally*” led by IACRAO/OACRAO cheerleaders.

October 21, 2004 Business Luncheon Minutes

Thursday

I. President’s Opening:

The OACRAO Business Luncheon was called to order by President Marian Hogue.

Brad Myers was appointed as the “*Official OACRAO Parliamentarian*” for the session.

President’s Report on 2004 reviewed the following:

1. Incorporation Status – was official as of July 6, 2004 – Brad Myers / Dick Carpenter were thanked for their efforts to incorporate the Association.
2. Federal Tax Exempt Status
3. Membership Dues changes has been granted and voting changes were discussed.
4. Member Services – Communication Committee – Non-Member Services were reviewed.
5. Annual Meeting – preparation is proceeding for the 2005 meeting in Columbus.
6. Board Minutes – are now on the OACRAO website.
7. Thanked Cheryl Gloege – for her efforts as Editor of the Newsletter.

Introduced Past Presidents:

Wendy Fahrnbach-Lambing, Dave Sauter, Brad Myers, Lorinda Bishop, Dick Carpenter, Allen Cole.

- II. Approval of Minutes from Last Annual Meeting – Steve Midkiff, OACRAO Secretary** called the attention of the membership to the “*Minutes of the 2003 Annual Meeting.*” He asked for corrections, additions, and/or deletions, hearing none he moved the approval of the minutes as printed. Dan – seconded the motion. The secretary asked for any discussion, hearing none. he called for a vote – Motion Approved.

Steve also recognized the 2003-2004 Communication Committee.

- III. Audit Committee Report: – Sally Sikorski,** chairperson of the OACRAO Audit Committee, reported that the committee reviewed the financial records and found all books in order. She also suggested OACRAO employ an Accountant to oversee the OACRAO audit process for a year to review and suggest changes for future audits. The Audit Committee was also recognized.

- IV. Treasurer’s Report: – Kathleen DiFranco,** Treasurer, called the attention of members to copies of the Final Fiscal Report Summary as of October 16, 2004. The report indicated the organization’s assets as of the above date. Kathleen moved the report be approved. Seconded by Dave Sauter. Motion approved.

- V. Proposed 2005 Operating Budget: – Connie Goodwin,** President-Elect, presented the proposed operating budget. Stu Terras moved the motion to approve, second by Dick Carpenter.

Significant changes: The operating budget will no longer subsidize the Scholarship account.

- VI. Report of VP – Programs: – Sue Schillings,**
Vice President, recognized Great Lakes 2004 program presenters and encouraged others to become presenters at the 2005 Conference in Columbus. Program Committee members for 2003-2004 were recognized.
- VII. Report of VP – Workshops: – Amy Adams,**
Vice President, reviewed workshops presented this past year. She was encouraged by the level of participation from member institutions.
- VIII. Report of VP-Membership: Bob Kuba,**
Vice President, reviewed the activities of the M&M Committee including updating the “*New Member Handbook*” and various mailings to assist new members. Bob recognized the M&M Committee members. He also indicated the goal of creating a “*Resume List*” on the Web and encouraged participation and completion of the New Member Survey.
- IX. Report of the Scholarship Committee: Michael Whitnable,**
Chairperson of the Scholarship Committee, thanked and recognized the 2004 Committee members. Jackie Stewart will be the chair in 2005.
- X. Report of Nominations Committee: Allen Cole,**
Past President, presented the proposed slate of the Officers for the Board of Directors:
- (a) Allen moved the nomination of Don Foster as President-Elect, seconded by Kathy DiFranco. Motion approved.
 - (b) Allen moved the nomination of Beth Egan for the VP-Workshops, seconded by Amy Adams. Motion approved.
 - (c) Allen moved the nomination of Linda Young for Treasurer, seconded by Dave Sauter. Motion approved.
 - (d) Allen explained the Ballot to elect the new Nomination Committee and urged members to submit their ballots.
 - (e) Allen encouraged members to volunteer to serve OACRAO through committee membership.
- XI. The Linus J. Ryland Award was presented to Mr. Brad Myers by Marian Hogue** in recognition of Brad’s contributions to OACRAO and the profession.
- XII. Honorary Membership was awarded to Mr. Ray Elash,** former OACRAO secretary and retired Registrar at Sinclair Community College.
- XIII. Recognition of Outgoing Board of Directors :**
Marian Hogue presented certificates to Amy Adams, Kathy DiFranco, and Allen Cole, recognizing their efforts to the Association.
- XIV. President’s Last Comments/Remarks:**

Marian Hogue spoke about the **ROI – Return on Individuals** and the importance of becoming and staying involved.

XV. Special Recognition:

Marian Hogue recognized LAC Co-chair of the Great Lakes Conference, Lorinda Bishop.

XVI. Gavel:

Marian Hogue officially passed the gavel, symbolizing the Presidency being moved to Connie Goodman, President for 2005.

XVII. Connie Goodman, New President,

recognized Marian Hogue for her service as the OACRAO President for 2004..

XVIII. Comments of 2005 President: Connie Goodman

Connie described her experience in the profession and OACRAO. Connie was the long-term editor of the OACRAO Newsletter. She encouraged participation in OACRAO.

XIX. 2005 Annual Conference: Jack Miner and Frank Yanchak

Jack Miner and Frank Yanchak of the Columbus LAC announced the 2005 Conference would be in Columbus November 24, 2005 at the Crown Plaza Hotel.

Connie Goodman adjourned the 2004 Business Meeting.

October 22, 2004
Friday

Plenary Session
Minutes

Welcome by Connie Goodman, President of the OACRAO Board of Directors.

The theme of her welcome was “Change favors a prepared mind.”

Plenary speaker, Mr. Darnell Hillman, Director of Camps and Clinic/Alumni Relations – Pacers Foundation, (*Doctor Dunk- ABA/NBA 1972-1982*) spoke about being a team member and playing the assigned role. He emphasized that Passion and Commitment are required to have a successful team.

The 2004 Great Lakes Conference closed at the conclusion of the Plenary Session.

