



**Ohio Association of Collegiate Registrars and
Admissions Officers**

Board of Directors Minutes

December 11, 2015 – 8:30 AM Conference Call

Present: Carol Jones, David Schneider, Deb Benton, Patrick Beatty, Liz Clerkin, Mary Holland, Beth DaLonzo, Donna Evans.

I. Welcome

II. President's Report - Carol Jones:

- OACRAO Conference Survey Results on future locations:
79 people responded to survey about
40 respond to stay at stay at state parks
27 do hotel and return to state parks
12 no more state parks

It was noted that conferences located in 30 mile radius of Columbus, institution participants can't stay over-night. Jack Miner volunteered to help find new locations.

III. Past President's Report - Deb Benton:

- Thank you notes were read from those received for honorary Membership Clocks.
- Deb to finalize Mohican State Park location for OSI.
- Deb attended the Articulation & Transfer meeting on 11-19-2015 and reported that she sent out the Agenda and her minutes of the meeting at 8:03 this AM. Guide coming out soon.

IV. President Elect's Report - David Schneider:

- State & Regional Meeting Recap: 75 people in attendance (12 hours of sessions)

Tips/Ideas:

1. Host for AACRAO representation. Make travel arrangements for and find next rep.
2. Some organizations send a member like Program Chair to another's conference to get additional ideas.
3. Have free professional photos taken for membership.

4. New Award structure for rising star at state level.
 5. Sponsor other group meeting for Small Private or State Institutions.
 6. Have one year reserve of cash to have on hand for non-profit reserves.
 7. Most association based non-profits 501C6 not 501C3 maybe to check out the differences.
- AACRAO Dinner scheduled for Ohio and announcement was sent out by David.
 - AACRAO is looking to help the State and Regionals with web posting (which OACRAO is currently using), software, WEBINARS, Conference Registration. Something to look forward to.
 - It's the 90th Year for the OACRAO 2016 Conference. It was suggested it might be a neat idea to focus on and do programing around.
 - Workshop with Mike Reilly? Topics to pick from. Special Topic to encourage veterans to come to conference. View on future of what going on, where is AACRAO on view of laws, future of our business.
 - Washington Update was really great with AACRAO with Ohio in mind.

V. Treasure's Report - Patrick Beatty

- Operation and Scholarship Fund Balances was provided.
David Schneider to check P.O. BOX in Columbus.
Patrick will be sending out notices for past due memberships soon.
Linda Young to close out CD at Huntington Branch to go into operating Fund.
Working on 5013C and 501C6 to make sure we have one year reserve.
Note: C6 contributions are not tax deductible for individuals, but is for businesses.
- Scholarship Committee distributing applications, final review is due today for scholarships for Spring Semester to schools of recipients. Will get with Angela for dispersing scholarship funds.

VI. Secretary's Report - Donna Evans:

- Approval of Minutes from Retreat were not read by all and needed edited.
- Items for December Newsletter:
Save the Dates for AACRAO and OACRAO
Message from the President about Survey
Meet your OACRAO Board with links
2015 Honorary Members posted with pics
Summer Institute only if date can be secured at Mohican.

Year in Review: OACRAO Conference Planning Meeting
Private College & University Meeting
AACRAO Conference
Residency Workshop
Support Staff Workshop
OACRAO Conference
BOD Retreat

- Communication Committee is scheduled to meet December 18th in Columbus to review Newsletter Schedule.

VII. VP Membership Development's Report - Liz Clerkin:

- Liz received all materials for Membership & Mentoring Committee from Molly.

VIII. VP Workshop's Report - Beth DaLonzo:

- Plan to have ideas and possible dates at the January Meeting for 2016 workshops.

IX. VP Program's Report - Mary Holland:

- Program Committees: Would like to recruit additional member for Info systems Committee. Vice-chairs are to be selected at planning meeting.
- LBGT & Data Wizard were selected to be nominated to AACRAO's Best of the Best Sessions from OACRAO Conference.

X. Old business:

- OSI to be secured soon.
- Workshops were briefly discussed.

XI. New Business:

- Idea was brought forward to whether or not to include annual dues in conference fee. Next meeting will be with LAC January 15, 2016 at 10:00 AM in Columbus at Ohio State.

XII. Adjournment

- Deb Benton moved to adjourn conference call, seconded Liz Clerkin. Call ended at 9:59 AM