



**OACRAO Business and Recognition Meeting Minutes
Sawmill Creek Resort
Thursday, October 4, 2018
12:15pm – 1:30pm**

Presiding: Beth DaLonzo, President

- Introduced head table of OACRAO Board of Directors and LAC Co-Chairs.
- Introduced and recognized OACRAO Past-Presidents in attendance: Deb Benton, Jeannine Shambaugh, Mel Severns, Frank Yanchak.
- Introduced and recognized new retirees from the profession: Cheryl Gloege.
- Recognized and thanked 2018 LAC Co-Chairs Chris Dorsten and Heather Pritchard, and the LAC team.
- LAC Exhibitor Coordinator Cindy Suter introduced. Cindy listed off and recognized all exhibitors supporting the 2018 conference.

Beth DaLonzo officially called the 92nd meeting of the Ohio Association of Collegiate Registrars and Admissions Officers to order at 12:47PM.

President, Beth DaLonzo:

- Appointed David Schneider to serve as parliamentarian.
- Noted the names on the projector screens for those who serve on OACRAO Operational Committees.
- Encouraged membership of committee participation and volunteering.
- Provided instruction on voting and location of voting cards.
- Provided President's report:
 - Highlighted the successful completion of various workshops and OSI for the year.
 - Encouraged support of the membership dues increase proposal to maintain current level of offerings.
 - Recognized and thanked various committees for their work throughout the year.
 - Recognized and thanked Sawmill Creek Resort and their staff for service during the conference.
- Asked for consideration to approve meeting minutes from Business Lunch during 2017 annual conference:
 - Allowed time for membership to review.
 - Asked for a motion to approve: Sue Shepherd motioned to approve.
 - Asked for a second: David Schneider seconded.
 - No discussion.
 - Asked for a vote to approve:
 - Minutes are approved.
- Introduced Past-President David Schneider.

Past-President, David Schneider:

- Presented the balance sheet and annual report to the membership. These two items did not require vote.
- Reported the accounting books are in good order based on Fiscal Committee review. Thanked the Fiscal Committee for their service.
- Presented the 2018-2019 proposed budget; asked for questions from membership:
 - There were no questions.
- Beth DaLonzo stepped to the podium:
 - Asked for a motion to approve: Molly McDermott motioned to approve.
 - Asked for a second: Bob Bulow seconded.
 - There was no discussion.
 - Asked for a vote to approve:

- Budget for 2018-2019 passed.
- Beth returned to her seat.
- David introduced Bylaws changes and asked for questions:
 - There were no questions.
- Beth DaLonzo stepped to the podium:
 - Asked for a motion to approve: Sue Shepherd motioned to approve.
 - Asked for a second: Chris Dorsten seconded.
 - There was no discussion.
 - Asked for a vote to approve:
 - Bylaws changed passed.
 - Beth returned to her seat.
- David introduced Vice President, Programs – Bob Bulow.

Vice President, Programs, Bob Bulow:

- Detailed the program process discussion for the 2018 conference:
 - Thanked Mary Holland for the original iteration of Ideapalooza.
 - Detailed the process for formal call for proposals prior to program planning meeting, which enabled the program planning meeting to focus in on sessions to evolve.
 - 71 ideas were submitted in advance of the meeting for this conference.
 - For perspective, had to fill 36 sessions slots and 2 workshops.
 - The program planning meeting ended with 28 ideas that moved forward as presentations for the conference.
 - All committee members left that meeting to contact the people who were nominated as presenters to confirm their participation.
 - Overall, about 40 people were involved in this process.
 - Thanked chairs and committees of the program planning committees.
 - Detailed the committee participation form that is on the website to use to sign up for committee participation volunteering.
- Bob introduced Vice President, Memberships – Sun Jamerson.

Vice President, Memberships, Sun Jamerson:

- Detailed Membership and Mentoring focusing on inputting data from old sources into the new website.
- Welcomed the 34 new attendees who attended the conference.
- Encouraged committee participation.
- Thanked the committee members for Membership and Mentoring.
- Provided an update on dues payments and dues invoices.
 - Detailed the process of transitioning to the new tool using the new website MemberClicks. Expects some quirks, but patience is welcome.
- Introduced Chair of Scholarship Committee Kimberly Edge.

Scholarship Committee Chair, Kimberly Edge:

- Thanked the members of the Scholarship Committee for their efforts.
- Detailed ways of coming up with new ideas for ways of raising money.
- Provided details about number of applicants and sources of them – and detailed recipients of scholarship recipients from previous year who each received \$1500 each.
- Encouraged 50/50 and silent auction participation.
- Introduced Secretary Justin Weimer.

Secretary, Justin Weimer:

- Thanked the newsletter editing team of Whitney Ellwood, Michelle Livingston, and Cindy Suter for their work throughout the year.
- Reminded membership to submit newsletter article ideas via email.
- Thanked the webmasters of Bob Bulow and Paula Collier for their work throughout the year.

- Thanked the list-serve manager of David Schneider for efforts throughout the year.
- Highlighted the social media changes made of eliminating the OACRAO Twitter account, and the creation of the OACRAO LinkedIn account.
- Introduced Vice President of Workshops Molly McDermott.

Vice President, Workshops, Molly McDermott:

- Detailed the workshops over the past year and their successes. Thanked everyone involved in the workshops, including presenters and attendees.
- Provided detail on how we evolved the support staff workshop to become the newly branded staff development workshop.
- Reintroduced President Beth DaLonzo.

President, Beth DaLonzo:

- Presented service plaques to outgoing Board members Molly McDermott, David Schneider, and Michelle Rable.
- Presented certificates to 2018 OSI participants who were in attendance at conference.
- Called for old business from the membership:
 - No old business was discussed.
- Reintroduced Past-President and Chair of Nominations and Elections Committee David Schneider.

Past-President, David Schneider:

- Thanked participants of OSI.
- Thanked the members who served on the Nomination and Elections committee.
- Presented the results of the election:
 - Elected Treasurer: Aftan Dewese.
 - Elected Vice President, Workshops: Dan Kall.
 - Elected President-Elect: Chris Dorsten.
- Presented newly appointed Nominations and Elections Committee members:
 - Past-Presidents: Mel Severns and Carol Jones.
 - At-Large is Mary Holland and Heather Pritchard.
- Presented the Linus J. Ryland Award to Carol Jones:
 - Award presented via phone call to Carol Jones due to Carol being unable to attend the conference.
- Presented Cheryl Gloege with Honorary Membership to OACRAO.
- Reintroduced President Beth DaLonzo.

President, Beth DaLonzo:

- Provided outgoing President's remarks:
 - Highlighted the strength of OACRAO, including that conference attendance had increased.
 - Thanked Chris Dorsten and Heather Pritchard of LAC; and Bob Bulow for putting together sessions.
 - Thanked Bob Bulow and Sun Jamerson for their work on the new website.
 - Thanked David Schneider for his invaluable expertise, experience, and knowledge that she leaned on.
 - Thanked each individual Board member and their ability to contribute during her year as President.
 - Emphasized her value of support from friends and colleagues from the Board throughout the year.
 - Alliterated the beginning of her Presidency of "This little light of mine, I'm gonna let it shine" to Mount Vernon Nazarene's "Shine Forth" motto that seemed the perfect bookend of her presidency.
- Introduced President-Elect Sue Shepherd, and officially passed the gavel over as formal introduction of President.

President-Elect, Sue Shepherd:

- Thanked outgoing Board members.
- Expressed gratitude to membership for electing her as president to serve the organization.
- Emphasized her love the organization, and how everyone is here for each other.
- Highlighted the great year and its accomplishments.

- Thanked the membership for their support behind her.
- Introduced Chris Dorsten, LAC Co-Chair for housekeeping announcements.
- Formally called for a motion to adjourn the meeting:
 - Justin Weimer motioned to adjourn.
 - Asked for a second: David Schneider seconded.
 - Asked for a vote to adjourn:
 - The 92nd meeting of the Association of Collegiate Registrars and Admissions Officers is adjourned at 1:30PM.

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