

2012 OACRAO Support Staff Day

The Ohio Association of Collegiate Registrars and Admissions Officers (OACRAO) invites Support Staff members to take advantage of this **FREE** professional development opportunity. Support Staff Day will give you the chance to meet colleagues from around Ohio while enhancing your skills for the workplace. Lunch will be included.

Training Sessions Offered:

FERPA: Family Educational Rights and Privacy Act

Microsoft Word (Basic and Advanced)

Diversity

When: Tuesday, March 20, 2012, 9:30 a.m. – 3:30 p.m.

Where: Ohio State University, Student Academic Services
Building Room 281

281 West Lane Avenue, Columbus Ohio 43210

Register at:

http://www.surveymonkey.com/s/Support_Staff_Workshop

Register today. Space is limited!

- Support Staff Day is intended for support staff (Office Associates, Assistants, etc.) who would not normally attend an annual conference.
- It is limited to employees of OACRAO affiliated institutions.
- OACRAO yearly institutional dues must be paid to participate.

Questions? Contact Misty Mahefkey, VP/Workshops at mmahefke@csc.edu

