



OACRAO News

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From the OACRAO President

Summer is here and that usually means we can relax a bit. Hope that is what all of you are experiencing at your institutions. Your Board has met several times since the last newsletter. Among new tasks we've discussed and undertaken are:



1. Timelines are being developed for each of the Board positions and Committee chairpersonships which will be posted on the OACRAO website. The purpose is twofold: to provide the office holder with a twelve-month overview so that important tasks don't get overlooked and to give those considering volunteering for one of these roles an idea of what's involved. This will be a work in progress.
2. To the Past President's position we recently decided to add the role of assisting with conference site selection and LAC chair-mentoring for the conference that is planned for the year following the upcoming one. Had we implemented this last November, current Past President Connie Goodman would be assisting Wendy Lambing and Dave McGinnis with securing the site for the 2007 Cincinnati conference as well as providing guidance for any other needs.
3. The annual overall budget and the conference budget are being developed in greater detail to establish a standard for those who handle these tasks in the future. We were forewarned by AACRAO to expect significant price increases by hotel conference sites, and that is indeed what we are experiencing. As a result, dues and fees will likely need adjusted.

The LAC is hard at work preparing for the Toledo conference on November 1-3. Looking forward to a great conference. See you all there!!

Don Foster
OACRAO President

Be sure to bookmark OACRAO's website at www.oacrao.ohiou.edu. The website is a great resource whether you are looking for a member's email address, information on the upcoming conference, links to other state organizations or general information about OACRAO. Also, don't forget to bookmark the website for our national organization at www.aacrao.org.

Local Arrangements Committee



Toledo Conference Update

Join your colleagues at the OACRAO annual conference as we *Shake 'Em Up and Knock 'Em Down* in Toledo! The Local Arrangements Committee is working hard to make the 2006 conference one that will have many interesting, informative sessions during the day and a lot of fun throughout your stay. Mark your calendars, your planners, and your PDA's for November 1-3, 2006 and join us at the newly renovated Hilton Toledo and the Dana Conference Center on the Health Science Campus of the University of Toledo.

Information on registration and hotel reservations will be posted to the OACRAO website and sent out to the listserv soon, so keep watching for more details throughout the summer!

If you are interested in serving on the LAC, please contact Dan Kall at Daniel.kall@utoledo.edu or Michelle Rable at mrable@lourdes.edu.

Vice President- Programs

Treva Hanseman

Mark your calendars! You don't want to miss the Fall Conference in Toledo. This is a great way to network with colleagues and to attend informational sessions. We're currently putting the finishing touches on the program sessions. The topics will cover a wide variety of areas; transfer trends, undocumented student/immigration status, BLOG's, portal issues, team building, FERPA, ethical issues and more.

We look forward to seeing you in November.

Past President

Connie Goodman

Updates from the By-Laws Committee

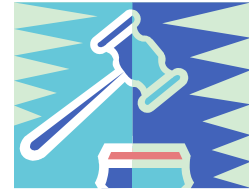
The By-laws Committee has been busy reviewing the OACRAO By-laws and suggesting updates in preparation for our annual meeting in November. The current OACRAO By-laws were adopted at our annual conference in November of 2003. Since that time there have been no updates to our by-laws. The current by-laws committee felt it was time to do a critical review of the document and make appropriate, and in some cases, long overdue updates. Some of the updates were grammatical changes or a correction of number sequencing while others were to clarify existing content and remove ambiguity. The largest component, however, was the review of our business processes and the need to update the by-laws to more closely reflect how we actually conduct our business. At their May meeting, the Board of Directors reviewed and approved the proposed changes. The most significant changes and the reasoning for each are noted below. The complete document with proposed changes noted may be found at the OACRAO website: www.oacrao.ohiou.edu

Although the official vote on these changes will not take place until our November business meeting, we hope that you will take some time to read through the proposed changes at your leisure. If you have questions or comments, please send them to Connie Goodman, By-laws Committee Chair, at Goodman.7@osu.edu. The By-laws Committee, in conjunction with the Board of Directors, will address your comments and questions.

- **Disbandment of the Resolutions Committee** – For several years the responsibilities of the Resolutions Committee have been addressed by other committees and groups. We are suggesting that the By-laws reflect the actual way we are doing business. The Board of Directors will review and approve any recognitions, and certificates will be printed by the Communication Committee. Names of persons to be considered for recognition may be presented to the Board by various committees or by the membership at large.
- **Membership Directory** - References were made to mailing of our membership directory. We have not mailed a directory for several years, but rather have utilized the on-line version that is more up-to-date and more cost effective. Appropriate changes were made to more closely reflect this method of operation.
- **Quorum** - A clarification of what constitutes a quorum was added. This was recommended by AACRAO to avoid any confusion on the legality of our actions at a meeting.
- **Committee Membership** – Currently, many of our committee appointments indicate that “additional voting members” beyond the Chairperson and Vice-Chairperson will comprise a committee’s membership. We suggest that the Chairperson and Vice-Chairperson be voting members, but that additional committee members can be either voting or non-voting. Specific committees (Audit, Budget, and By-Laws) should be comprised of only voting members since they are primarily involved with our governance process. We hope that offering committee membership to non-voting members will provide a large enough pool of persons for each committee and encourage them to obtain a voting membership so that they may move on to leadership positions in the future.
- **Elections** - The most significant change is related to the election process. Our move during the incorporation process to only allowing voting members to cast ballots has necessitated some changes in the way we do business. First, we want to insure that only those members who are authorized to vote are casting ballots. To that end, we have created voting cards that are currently included in the

registration packets of all voting members. There is a larger issue to address, however, and that is how do we allow members who are not able to attend our annual conference to have a voice in their governance? To that end, we are restructuring the way voting will occur. Voting will be done by paper ballot prior to the annual conference and results will be announced at the conference. Ballots will be mailed to all voting members and a due date for return will be indicated. Members will have the ability to write-in candidates for the officer positions if they so choose. Voting cards for those attending the annual meeting will still be included in the registration packets should an issue be brought forth from the floor and require an immediate vote. We believe that this procedural change will be more equitable by allowing all voting members who chose to do so to have a voice in their organization's governance. Language was changed in the by-laws to indicate an announcement will be made at the annual meeting, rather than a vote taking place.

Terms of Directors – A change was made to clarify at what point the new directors assume their role. It was determined the change has been taking place once the gavel is passed, so that was clarified in the language throughout the bylaws.



Vice President—Workshops

Beth Egan

OACRAO, in conjunction with Capital University, hosted a Support Staff Workshop on April 7 at Capital University. Debra McBride from Gehlauf & Associates presented “Mastering Your Change Monster” to 99 attendees. Special thanks to Capital University for, once again, hosting a successful workshop.

The 10th Annual Residency Workshop was held June 14 at Otterbein College. Fifty attendees received updates on immigration from Fred Johnson, Department of Homeland Security and updates at the state level from Jay Johnson, Ohio Board of Regents. Thanks to facilitator Dave Axsom, Ohio University for a great job and thanks to Otterbein College for hosting.



MARK YOUR CALENDARS – The next Support Staff Workshop is scheduled for August 3 at Franklin University in Columbus and will feature two very informative sessions

President-Elect

Sue Schillings



*Sun, Water, Good Sessions,
Time to Network*

What more could one ask for? The annual conference in San Diego provided opportunities for all who attended to relax, learn, and connect.

Approximately 50 individuals from Ohio attended the state dinner held at the Rock Bottom Brewery. We had the pleasure of a private room, our own bar, and great food. As you can see from the pictures, everyone had a great time!



Updates from around the state.....

Miami University (Oxford) welcomes Becky Sander, DARS Encoder, a new position to further develop current programs and encode additional programs. Becky has seven years of working at DARS so brings insight and energy to the office and to the university.

The Registrar's office at **Ohio University** welcomes Roslyn Perry-Lipscomb as its new Assistant Registrar for Academic Records! Ros comes to us from the Cleveland-Marshall College of Law at Cleveland State University, where she was the Records Officer. Please extend a warm, OACRAO welcome to Ros!

Xavier University

- After seven years as Dean of Undergrad Admission at Xavier, Marc Camille is moving on to Loyola University in Maryland to become the Vice-President of Enrollment Management.
- The campus community continues to develop and embrace all the features contained in the various Banner administrative systems from Sungard Higher Ed as well as the Luminis portal software.

Brian G. Williams is **John Carroll University's** new Vice President for Enrollment. Brian's responsibilities will include recruitment, admission, financial aid, enrollment management and retention. He most recently served as the dean of enrollment services at Providence College, a position he held there since 1998. From 1995-1998, he was the associate director of admission and operations at LaSalle University. Prior to his service at LaSalle, he worked as an admissions counselor at St. Louis University. Brian earned his B.A. in English from the University of New Hampshire and his M.A. in Higher Education Administration from Boston College.

Capital University

As of August 1st, Amy Adams will be the Director of Institutional Research and Assessment for Capital University. She has greatly enjoyed her six years as the University Registrar for Capital as well as her involvement with OACRAO. While Amy may not be as active with OACRAO as in the past, she may still turn up from time to time...particularly when she needs help from her OACRAO friends!

Effective August 1st, Aimée Pfeifer will become Interim University Registrar for Capital University. She has been with the registrar's office since December of 2002 and previously was the Assistant Registrar primarily dedicated to Capital University's adult program.

Also effective August 1st, Stacey Jones will become Interim Associate Registrar for Capital University. She has been with the registrar's office since April of 2003 as the Assistant Registrar primarily dedicated to the university's traditional undergraduate program.

Both Aimée Pfeifer and Stacey Jones are currently pursuing their Master's of Education degrees through Ohio University, while Amy Adams continues to make slow and steady progress on her Ph.D. through Ohio University (Go Bobcats!).

The University of Toledo/Medical University of Ohio

With unanimous support from the Ohio Board of Regents, the state legislature, and Gov. Taft, The University of Toledo and the Medical University of Ohio combined as one university on July 1, 2006. Dr. Lloyd Jacobs, M.D., former President of the Medical University of Ohio, has taken the reins as the new President of The University of Toledo.

The merger has resulted in a research budget of more than \$56 million which positions UT as a future medical and technical research powerhouse. The University of Toledo now has an enrollment of more than 20,000 students and over 7,000 employees.

The combined institution will be referred to as The University of Toledo, while the former Medical University of Ohio is now referred to as the Health Science Campus. Under the current structure, Dennis Bicknell is the Registrar for the Health Science Campus and Lorinda Bishop is the University Registrar for the Main Campus. Lorinda is currently serving as the Interim ERP Project Director during the implementation of SCT Banner. Tom Short is serving as Interim Registrar until Lorinda's return.

Rocket Solution Central—UT

We are anticipating the launching of a new integrated student services center, Rocket Solution Central (RSC), which is scheduled to open next summer. This center will replace the front counter operations of the associated student services offices. Rocket Solution Central will serve students who need assistance with registration, financial aid, student accounts, and other related services.

The determination of the director of the RSC should be made shortly. The next step will be to fill the three supervisory positions and training will follow. Students will no longer have to go from office to office to take care of their needs.

**Mark your calendars
for the fall conference in Toledo
November 1-3, 2006**

The OACRAO Newsletter is published three or four times a year by the Ohio Association of Collegiate Registrars and Admissions Officers.

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