



OACRAO News

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Annual Meeting, Absolutely,

Now is the time to get your registration in for the annual meeting this November. In this issue of the newsletter you will find updates from the Nominations and Elections Committee, the Constitution Committee and others. The final touches are being placed on what looks to be one of the best annual meetings, Absolutely!

The program committee has planned excellent sessions that will educate, inspire and help to keep you on top of the mountain of work that seems to just keep pouring in our offices. I encourage you to look at the pre-conference workshops. These workshop topics cut across the functionality of our

offices to allow for a wider audience and perhaps more participants.

The business meeting on Thursday will provide you with many reports of what is and has happened in the organization. OACRAO remains strong both financially as well as with great volunteers. Please remember that we will be looking for volunteers to serve on committees for next year.

So....dust off that registration booklet or go on-line and make you plans to join us in Athens, Absolutely!

Lorinda Bishop
OACRAO President




Attention New Members and First Time OACRAO Attendees

Don't miss the New Member Orientation Session at the Annual Conference on Wednesday at 5:15pm.

Hope to see you there!

The Mentoring and Membership Committee (otherwise know as the M&M Committee)

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Proposed Constitution and By-Law Changes

A number of changes to the OACRAO Constitution and Bylaws will be voted on at the Annual Conference in November. According to the Constitution, it is required that the membership be given a minimum of two weeks notice of changes to be voted on at the annual meeting. To that end, the changes are summarized below with ~~deletions noted by strike throughs~~ and **additions noted in boldface**. A complete copy of the Constitution may be found at the OACRAO website: (<http://www.OACRAO.ohiou.edu/constit.html>).

OACRAO CONSTITUTION:

The purposes of OACRAO shall be:

2. To foster a spirit of unity and cooperation among our members **and others in the higher education community**.
 4. To meet the professional needs of individuals involved in ~~the admissions, and registrars' offices~~ **registrar's services, and other related functions**.
- **NEW** 7. To promote professional development opportunities for our membership.**

ARTICLE III, SECTION 4: Corporate (**non-voting**) membership shall be granted to an organization or company that is not eligible for membership under the institutional level for an annual corporate fee of \$100.00. Benefits provided to the Corporate member include:

****NEW** D. Inclusion in any official OACRAO membership roster.**

ARTICLE III, SECTION 7: OACRAO does not discriminate against any individual or group of individuals ~~for reasons of race, color, religion, ancestry, national origin, sex, disability, or veteran status, in any of its membership programs or activities~~ **and adheres to any policies of non-discrimination and equity with its membership programs and activities.**

ARTICLE V, SECTION 1, B: The ~~p~~**P**resident-~~e~~**E**lect shall be elected by a majority of those present at the Annual Meeting and shall serve a term of one year. The ~~p~~**P**resident-~~e~~**E**lect shall hold office from the adjournment of the Annual Meeting at which he or she is elected until the adjournment of the next Annual Meeting, following which he or she automati-

cally succeeds to President. In the event the office of President becomes vacant, the ~~p~~**P**resident-~~e~~**E**lect will assume that office for the balance of the year **and through his or her regular term of office**. The responsibilities of the ~~p~~**P**resident-~~e~~**E**lect are outlined in Bylaws Article VI, Section 2.

ARTICLE V, SECTION 1, G: The Treasurer shall be elected, in even numbered years, by a majority of those present at an Annual Meeting to hold office for a term of two years and may not succeed himself or herself. ~~The Treasurer is authorized to collect dues and other income, and to process appropriate expenditures on behalf of the Association.~~ **The** ~~A~~**additional** responsibilities of the Treasurer are outlined in Bylaws Article VI, Section 7.

OACRAO BYLAWS:

ARTICLE I, SECTION 2: Dues for Associate Membership shall be the minimum required for voting membership, **as noted in the Bylaws, Article I, Section 1.**

ARTICLE II, SECTION 1: COMMITTEE APPOINTMENTS - Voting members are eligible for committee appointments. The President of the Association at the end of his or her term, upon becoming Immediate Past- President, in consultation with the Executive Committee, shall select all standing ~~and ad-hoc~~ committee members. **The incoming President at the beginning of his or her term, in consultation with the Executive Committee, shall select all ad hoc committee members.** Committee member and chairperson appointments shall be effective at the conclusion of the Annual Meeting and will be for one year unless otherwise specified. A charge and appointment letter with specific objectives for each OACRAO standing or ad-hoc committee shall be forwarded by December 15 by the new President.

ARTICLE II, SECTION 2, A:

2. This committee shall audit the Treasurer's books for the preceding year, **as soon as possible after the close of the fiscal year.**

****NEW** 4: An audit report shall be submitted to the Executive Committee after the annual audit in conducted.**

****NEW** 5: A report from the Audit Committee shall be presented at the Annual Meeting.**

ARTICLE II, SECTION 2, B:

1. The Budget Committee shall consist of the ~~immediate Past-President~~ **President-Elect**, who shall serve as chairperson, the President and the Treasurer.

ARTICLE II, SECTION 2, C:

1. The Constitution Committee shall consist of the ~~immediate pPast-pPresident~~ as chairperson and **no less than** two voting members selected by the chairperson from the pool of committee volunteers.

ARTICLE II, SECTION 2, F:

1. The Nominating Committee shall consist of five voting members with the ~~immediate~~ Past-President serving as chairperson. The remaining four voting members shall be elected at the annual conference, two from Past Presidents and two "at large" from ~~the~~ **overall** membership.

2. Responsibilities shall be as follows:

a. ~~Meet and pPrepare~~ **the** slate of officers to be presented to the Executive Committee in time for the annual conference in November.

b. ~~Meet and p~~ **Prepare the** slate of ~~the~~ next Nominating Committee for election at annual conference or by ballot shortly thereafter; namely, four members at-large and four Past Presidents.

d. ~~Meet and pPrepare~~ **the** slate of nominee(s) for the Garland G. Parker Award for outstanding distinguished service to the profession by active participation in both OACRAO and AACRAO. **The Award(s) may be given annually at the annual conference.** It is permissible for the slate to be comprised of either current, former or retired OACRAOians. The slate is to be presented to the Executive Committee **for approval** at least two months before the annual conference in order for a plaque to be produced for presentation at the annual conference.

e. ~~Meet and pPrepare~~ **the** slate of nominee(s) for the Linus J. Ryland Distinguished Service Award for outstanding service to the profession and to OACRAO. ~~a~~**Award(s) may be given annually at the annual conference.** Candidates for this award may be either actively involved **in** or retired from OACRAO. The slate is to be presented to the Executive Committee **for approval** at least two

months before the annual conference in order for a plaque to be produced for presentation at the annual conference.

ARTICLE II, SECTION 2, H:

4. The ~~OACRAO~~ Secretary shall be the liaison from the Executive Committee to coordinate the production of all printed materials, including the newsletter, web site and new member orientation packets.

ARTICLE II, SECTION 2, I:

1. The Resolutions Committee shall consist of the ~~immediate~~ Past-President as chairperson, and additional voting members will be selected from the pool of committee volunteers.

ARTICLE II, SECTION 2, J:

1. The Scholarship Committee shall consist of a chairperson, vice-chairperson, and additional voting members, chosen from the pool of ~~C~~committee volunteers. ~~Representation should be from both admissions and records and registration.~~

5. The ~~OACRAO~~ Treasurer shall be the liaison from the Executive Committee.

ARTICLE VI, SECTION 1, D:

D. Prepare a charge and appointment letter with specific objectives for each OACRAO standing and ad-hoc committee to be forwarded by **January December 15.**

ARTICLE VI, SECTION 7, B:

B. ~~Collect and disburse all organization monies all~~ **dues and other income, and process appropriate expenditures on behalf of the organization.**

C. Keep an accurate accounting of all transactions and present the books to the Auditing Committee for their approval **at the end of the fiscal year and** prior to the annual conference.

ARTICLE VII - Amendments to or revisions of the OACRAO Constitution and/or Bylaws have occurred on the following dates: October 1956, October 1960, November 1964, October 1965, October 1966, October 1967, October 1970, April 1971, October 1971, November 1976, April 1977, November 1977, November 1982, November 1983, November 1984, November 1985, November 1989, November 1994, November 1995, November 1996, November 1997, and November 1998.

Nominees for 1999-2000 Officers

The slate of officers for the 1999-2000 OACRAO Executive Board has been set. The vote will be conducted during our November conference.

President-Elect: Dick Carpenter has been the Registrar at Ohio Northern University since 1991. Prior to that time, he was Registrar at Adrian College in Adrian, Michigan. Dick is a long-time member of OACRAO and has served on the Data Management and Research and New Member Committees. He has also served as Vice President for Programming as well as having presented at several annual conferences. Dick has been a member of AACRAO since 1977, having participated in several panel discussions.

Secretary: Becky McOmber has been the Registrar at Bowling Green State University since April 1995 and a member of the Administrative Office of Registration and Records at BGSU since October 1978. Her involvement in OACRAO includes membership on the following committees: Publicity and Publications, Data Management, and Local Arrangements. Currently, Becky is the chair of the Publicity and Publications Committee. At the national level, Becky was a member of the AACRAO Meals and Special Events Committee.

Vice President, Programs: Bob Myers is currently the Assistant Registrar for Academic Records at Ohio University. Ending his second year on the OACRAO Executive Committee as Secretary, Bob is simultaneously working with the LAC Co-Chairs as a member of the 1999 Local Arrangements Committee and its subcommittee for entertainment. He has also served as both Vice Chair and Chair of the Records and Registration Committee in addition to being a member of the Nominating Committee. Bob has been a presenter at annual meetings numerous times and has kept active every year since joining OACRAO in 1991.

Nominations and Elections Committee

The Nominations and Elections Committee has 4 openings. Two will be filled from the slate of four past president nominees and two from the four at-large nominees. A brief biography of each of the nominees follows.

Past Presidents (choose 2):

Glenn Davis has served as the Registrar at The College of Wooster since June of 1988. Prior to that time he taught Economics and Business Finance courses in the School of Business at Georgia College in Milledgeville, GA. He has been active at all levels within OACRAO, having served as Treasurer (92-94) and President (96-97). He also holds active memberships in NAFSA and ARMA. Glenn serves on several boards and community based committees in the Wooster area, and he is the current Chairman of the Advisory Board for the Wooster Salvation Army Corps.

Wendy Fahrnbach-Lambing hails from the University of Cincinnati - home of the current Miss America! She has been the Director of Student Records at UC since 1988 and spends the majority of her time working on UniverSIS, the University's new student information system. Originally from Xavier University's Office of the Registrar, Wendy has been a member of OACRAO since 1984. She has served on various committees for OACRAO, but enjoys her times with the new members the most. Wendy wants to encourage all members to sign-up for an OACRAO committee. She believes "You get out of your association only what you put into it!!!"

Brad Myers is currently Acting Registrar at Ohio State. Many of you know him as the OACRAO FERPA expert, a logical off-shoot stemming from his J.D., received at Ohio State. Brad has been very active in OACRAO, serving as VP Programs, President-Elect, President, and Past-President, LAC Chair, Audit Committee chair and a presenter on several occasions. In 1996, Brad received the

Garland Parker Award. On the national level, Brad has been active in several AACRAO committees including: Academic Policies, Practices and Facilities Management Committee (chair), and the Nominations and Elections Committee.

Gene Schuster has been the Registrar at The Ohio State University since 1981. He is currently on special assignment as the Director Student Information Systems Development and University Registrar. Gene has been very active in OACRAO, having served as President-Elect, President, and Past-President, Secretary and as a member of the Program Committee, the Records Management Committee and several others. At the national level, Gene is currently Secretary/Treasurer of AACRAO. He has also served on the Enrollment Studies Committee (chair), the New Development and Techniques Committee (chair), LAC, and the Nominations and Elections Committee.

At-Large (choose 2):

Barb Emch has been the Director of Academic Services and Registrar at Lake Erie College for the last nine years. Recent responsibilities include academic advising and the first-year experience course. Barb has been a member of OACRAO since 1990 and has served on the Records & Registration Committee, the Professional Development Committee and as northeast area coordinator of the Mentor Committee. Barb served as chair of Professional Development and the Mentor Committee. Barb is also a member of the Nation Association of Academic Advising.

Jim Hamberg has been at Columbus State Community College for over ten years. He was the first Registrar at the College and currently is the Director of Records and Registration. OACRAO participation has included serving on the Local Arrangements Committee in 1989, 1990 and chaired the LAC in 1995; Vice President for Workshops and Vice President for Program; as well as a member of the 21st Century Strategic Planning Task Force. He has presented at the annual OACRAO and AACRAO

conferences as well as at SEM VIII.

Mindy Starcher has been in Ohio State's Registrar's Office since 1985. Currently, she is an Administrative Associate responsible for many of the fiscal and Human Resources functions of the office. A member of OACRAO since 1989, she has served on various committees including: the Program Committee, the Professional Development Committee (chair), the Local Arrangements Committee (chair) and the Membership and Mentoring Committee (chair).

Stu Terass is the Registrar and Director of Institutional Research at Mount Union College. Stu has been active in OACRAO as chair of the Data Management and Research Committee as well as having given several presentations over the years. In AACRAO, he is currently chair of the Institutional Research and Enrollment Planning Committee and has been selected as an IPEDS trainer for NCES. Stu has also been a presenter at AACRAO national meetings.



Visit the OACRAO Website at:
<http://www.oacrao.ohiou.edu/>

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Connie M. Goodman, Editor
The Ohio State University
1250 Lincoln Tower
1800 Cannon Drive
Columbus, OH 43210-1230
Phone: (614) 292-1556
Fax: (614) 292-7199
Email: Goodman.7@osu.edu



Please join us for

Thought provoking sessionsAbsolutely!

Good foodAbsolutely!

Great networking opportunitiesAbsolutely!

Excellent Pre-conference workshopsAbsolutely!

Informative sessionsAbsolutely!

Learning about new products and services from the vendorsAbsolutely!

Fun-filled eveningsAbsolutely!

Professional developmentAbsolutely!

Meeting new peopleAbsolutely!

Register on-line at

http://www.oacrao.ohiou.edu/ANNUAL_MEETING_REGISTRATION.HTML



(Left to right: Allen Cole, Ken Peters, Gene Schuster, Debra Benton, Connie Goodman, Dick Carpenter)

Registrar's Summer Institute in Aspen

The Registrar's Summer Institute in Aspen (RSIA) was held from July 10 through 15. This is a fantastic opportunity to work with other professionals in Registrar's Offices throughout the United States. Representatives from a diverse population are in attendance making this a terrific way to network and to better understand the common concerns facing all of us, regardless of institutional size, public or private, or structure of the institution.

OACRAO was well-represented in Aspen by five students and one faculty member. Gene Schuster is a member of the faculty and one of the founding members of RSIA. OACRAO members attending

were Deb Benton, Ohio University; Dick Carpenter, Ohio Northern University; Allen Cole, Xavier University; and Ken Peters and Connie Goodman, The Ohio State University.

The institute is comprised of several worthwhile sessions covering a variety of topics. This year, topics included the "Evolving Role of the Registrar", "Working with People", "Leadership and Leadership Styles", "Influencing Institutional Decisions Regarding Contemporary Issues", and several technology-related sessions.

Of course, even though this is a busy week with lots of learning to be done, there is also some time for fun. Attendees were wined and dined at several local favorites and rode the gondola to the top of Aspen Mountain to partake of the fabulous mountain scenery.

Those who attended this year and in past years highly recommend you consider the Registrar's Summer Institute in Aspen for a chance to network and reflect about the changing functions of Registrars.



VP FOR WORKSHOPS UPDATE

I had a great experience this past summer coordinating the three OACRAO Summer Workshops. It has been a wonderful opportunity to work closely with colleagues I don't normally see on a day-to-day basis. My thanks to our OACRAO colleagues at Columbus State Community College for doing such a beautiful job of hosting all three workshops this summer on their campus.

Although this summer was hectic, I'm more than halfway through my first year as VP of Workshops and working on last minute details for the four preconference workshops. Before moving forward I'd like to thank publically all my facilitators from the summer workshops: Jeff Agnoli for the Wellness Workshop (16 participants), Dawn Wallace-Pasco, Ken Peters, Jim Hamberg, Jay Johnson and Beverly Farmer for the Residency Officers Update (31 participants), and Tally Hart, Dave Sauter, Cass Johnson, and Steve Schissler for the Beyond Y2K Workshop (39 participants). All three workshops were very successful and thanks to all those who

attended.

If you haven't done so already, mark your calendars now for OACRAO '99, especially that first day, November 3, for the four morning preconference workshops. The four preconference workshop topics are listed below. See the conference registration packet for more details.

- The Latest on Affirmative Action in Admissions and Scholarship Awards
- Beyond Y2K Follow Up: Making a Road Map
- Hope, Life-time Learning, SRTK, Solomon, IPEDS, Provisions of the 1999 Reauthorization... What are they up to Now?!?
- Ohio Learning Network: Distance in the making

Be sure to confirm your preconference workshop plans in the conference. Watch for more information in the conference registration packet, and don't forget - OACRAO in Athens. . . Absolutely

Martha Hicks, Vice President, Workshops



GOVERNMENTAL RELATIONS UPDATE



I have spent the last several months attempting to grasp the scope and complexity of higher education related to “state and federal legislation”, and how best to communicate important issues to OACRAO members. Because of the significant differences in our institutions (large/small, public/private, 2 year/4 year/graduate, etc.), there was a time when some governmental related issues were not relevant to particular institutions. However, in the past few years, it is becoming increasingly vogue for legislative mandates to be applicable at all higher education institutions using the hook of our dependence on federal sponsored financial aid programs as attention getters.

Whether we’re OSU or Circleville Bible College, we’re obligated to keep up with a variety of governmental mandated compliance issues. Student Right To Know, Hope Scholarships, Campus Security/Crime, Voter Registration Amendment, Student Privacy Rights, Reauthorization, etc. cry out for our attention and understanding. More and more of our time is being devoted to keeping up to date on comprehending and attempting to comply with present policies let alone be alert to new mandates coming out almost monthly. (Maybe some of you “more experienced” members will remember the debates going on in the 50’s and 60s concerning whether accepting federal aid might lead to federal control! Guess what?)

It is impossible in an occasional article in this Newsletter to keep you up to date in what you need to know to stay abreast of all the new and continuing issues related to governmental mandates and policies related to your daily functioning. What we can do is make you aware of some of the more reliable sources of information related to higher education governmental issues and encourage that you or someone in your shop devote time on a regular basis to taking advantage of them.

Here are my initial suggestions. If you have others that you think we should share with the membership, please contact me and I will include them in future articles.

AACRAO

It appears that the revitalization of our national organization includes a renewed thrust to keep the membership informed on federal relations. The hiring of Barmack Nassirian and his immediate involvement in governmental relations and publicity has been very encouraging. The recent July/August 1999 Data Dispenser devotes several pages to Federal Relations and is a “must read” for all our members. The AACRAO website at <http://www.aacrao.org> has several sources of useful information related to keeping up to date on specific federal legislation.

CLHE

The Council on Law in Higher Education (formerly known as CPHE) is an excellent, private source of information, updates and analysis on legal and policy issues in higher education. Daren Bakst, Present and Counsel of CLHE, provides a website at <http://www.clhe.org> which has outstanding, current summaries of federal policies as well as links to more detailed information. CLHE sponsors educational programs (teleseminars, workshops, forums, etc.) and provides print publications on specific governmental relations topics. Annual membership in this organization is \$245, a small price to pay for the many benefits made available to your institution. You may e-mail CPHE at info@clhe.org for membership information.

OACRAO

The OACRAO award-winning website at <http://oacrao.ohiou.edu> has several useful links to governmental relations information sources. Of special interest to members interested in staying current in governmental issues is the upcoming OACRAO Annual Meeting Pre-Conference Workshop #2 to be held on Wednesday, November 3. Entitled “**Hope, Life-time Learning, SRTK, Solomon, IPEDS, Graduation Rate, Provisions of the 1999 Reauthorization.....What Are They Up to Now!?!?!?**”. This workshop features AACRAO Federal Relations Liaison and will be a unique opportunity for you to get the latest developments/regulations as well as participate in a discussion with your fellow OACRAO members interested in this aspect of our profession. Refer to the 1999 OACRAO Annual Meeting Registration Materials for details of this workshop and how to enroll.

In the next issue I will highlight some of the other professional websites and sources of information about government relations. Also, send me your recommendations which I will be glad to share with the membership. Contact me at jnoe@mchs.com or (419) 234-5685.

Jim Noe
OACRAO Gov. Rel. Liaison



..UPDATES....UPDATES....UPDATES....UPDATES....UPDATES..

Air Force Institute of Technology

- Toni Goble has accepted a position to work for the Air Force in the education field, not affiliated with a university or AFIT. Unfortunately, she will no longer be able to attend OACRAO workshops, conferences, or participate in committees. Toni wishes to thank "all who volunteer their time to make this professional organization prosper".

Baldwin-Wallace College

- Mark H. Collier is the new President of Baldwin-Wallace. He was formerly the Academic Dean for several years, thus he is very familiar with BW.

Chatfield College

- Julie Heil is the new Director of Admissions at Chatfield College. Her background includes 9 years in sales and marketing and 10 years of college teaching experience. Julie began her position June 14th.

Cuyahoga Community College

- The Eastern Campus of Cuyahoga Community College is celebrating the grand opening on September 23rd, of a new building which houses 18 Classrooms, a 600-seat Theatre and a Business Conference Center. Also housed in the East 2 Building is the Business, Math and Technology Department as well as the Student Activities Offices.

Defiance College

- Two new admissions counselors have joined the Admission Office staff. Michael Jacobs and Brad Harsha are both recent graduates of Defiance College. They replaced Angela Logan and Jim Beaverson who have moved to other positions at Defiance College; Angela to become Director of Multicultural Affairs and Jim is now the Director of the Annual Fund.
- The old student union has been torn down this past summer and will be replaced by the Serrick Center, a new union being finished this summer. The facility will house the Admission Office, the Registrar, the Registration Center, and the Financial Aid Office as well as a cafeteria.

Hocking College

- After 25 years at Hocking College, Vice President for Enrollment Services, Candy Vancko, will be leaving. She will begin her new position as President of SUNY College of Technology at Delhi on August 19th.

Lourdes College

- Aimee Stuart will become Admissions Counselor/Coordinator of Multicultural and International Student Services in October. Previously, she was Associate Director of Admissions.
- Effective September 11, Beth Tanesky will have a name change to Elizabeth Czortos.
- Theresa Emrick is joining the staff as Assistant Director of Admissions in August.
- Sharon Chryst is no longer a member of the Admissions Staff at Lourdes College.

Miami University

- Martha Dee Rausch (DEE), Senior Associate Registrar, will be retiring in January 2000, after 22 years of dedicated service to Miami University and the Registrar's Office. Dee has served in all areas of the office including registration, records, commencement, classroom scheduling as well as being our computer liaison, data manager and report individual for a number of years. She will be genuinely missed by all of her friends and colleagues at Miami.
- Ken Bogard is announcing his retirement from Miami as of June 30, 2000, after serving 37 years at Miami, 32 years as the University Registrar.
- Carol Jones has been appointed as an Assistant Registrar at Miami and will be responsible for the Course and Curriculum Approval System for the university. In addition, she will be responsible for the training of university staff and faculty on the new SCT Banner 2000 system implemented by Miami this year.

Northeastern Ohio Universities College of Medicine

- Steve Manuel has joined the staff as Director of Admissions. He was previously the Acting Director of Admissions at Indiana State University.

Northwestern College

- Effective September 13th, Northwestern's new Registrar will be Debbie Brunk. Jane Rosengarten has left this position to pursue other interests.

Oberlin College

- Ken J. Gibson is leaving his position as Associate Registrar at Oberlin September 2nd to become Registrar at Western Oregon University.

Ohio State University

- Ken Peters, Registration Counselor/Staff Assistant, left his position at the end of August to relocate to North Carolina. Julie Franz will be replacing Ken.
- Jim Davis has left the Office of the University Registrar to join the Office of Enrollment Services as Director of Imaging.
- Michael George has assumed the additional responsibilities of the Transcripts and Verifications Area and has been promoted to Associate Registrar.
- Tom Schriener has been promoted to Associate Director in the Office of Enrollment Services.
- Marie Taris has been promoted to Director of Graduate, International and Professional Admissions.
- Robin Brown is the new Director for Freshman and Undergraduate Admissions.

Ohio University

- Ohio University Eastern (OUE) has become part of a media campaign to advertise the programs and facilities available to students in southeastern Ohio, northern West Virginia and western Pennsylvania.

Sinclair Community College

- Jaton L. Stanford has joined the Office of Admissions as an admissions officer. She completed her bachelor's degree in African American Studies/Sociology and is working on her master's degree in Educational Foundations at the University of Cincinnati. She is responsible for high school visits, the campus visitation program, working with the Tech Prep prospective students and serving as the liaison to the Engineering and Industrial Technologies Division.

- Amber Frazier assumed the position of Admissions Coordinator/Information Management after just completing her degree in Office Information Systems at Sinclair. Her responsibilities are working with the direct mail and telemarketing operation in Admissions.
- Also new to Admissions is Debbie Fritz, Admissions Coordinator/Information Technician. Debbie's technical expertise will be utilized in prospect and applicant tracking, generating statistical reports, and data base management.

Xavier University

- Amy Buckingham joins the administrative staff at Xavier as Assistant Registrar for Student Academic Services, which includes coordination of the catalog publication, commencement, academic advising liaison, and FERPA awareness. Amy is an Ohio State University graduate, and her prior job was as Assistant Registrar at Northern Arizona University.

Youngstown State University

- YSU will convert to semesters in the Fall of 2000.
- Tuition for Freshmen and Sophomores has been frozen at the 1998-99 cost for the upcoming academic year which begins September 22, 1999.
- YSU is looking at various software solutions for its student information system.
- Good progress is being made to handle the Y2K issue.

