



# OACRAO News

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## Great Lakes 2000!!!

Whether you subscribe to the year 2000 as the first or last year of the century, you must admit that sharing the celebration with our Indiana and Michigan colleagues is a great way to start (or end) a millennium. Such an event does not occur without many hours, and in this case, years of planning and hard work by many, many people.

This has been a busy year and, at the risk of omitting someone, I cannot let this opportunity slip away without recognizing some of the principle players from OACRAO who played key roles in bringing the GREAT LAKES 2000 Conference to fruition. The idea of bringing the neighboring states together for a single conference in the fall had been discussed for many years. It wasn't until Brad Myers volunteered to act as coordinator of programs and then organized an early breakfast meeting of the Presidents and Presidents-elect from Illinois, Indiana, Michigan, and Ohio at the AACRAO annual meeting in Charlotte, NC that agreement was reached to hold a joint conference.

Since that time, Brad has been **more** than busy working with Bob Myers, VP Programs, and Martha Hicks, VP Workshops, and the representatives from IACRAO and MACRAO responsible for programs and workshops in order to merge a bit of the flavor of each of the three individual conferences into one. Lorinda Bishop, Past President and chair of the LAC, has had the formidable task of meeting the accustomed and sometimes, the seemingly impossible, needs of each of the organizations and groups requiring special facilities, housing, etc., that every LAC encounters, but multiplied by three times this year.

As your soon to be Past President of OACRAO, permit me to acknowledge and thank Deb Benton for her continued maintenance and improvement of our Web pages, Dave Sauter for accepting the

position of Historian, Jane Pidcock and the members of the Scholarship Committee who read more than 900 applications this year, and Connie Goodman, editor of the newsletter, whose dedication, good humor and patience with those of us responsible for sending newsletter copy to her is most appreciated.

Finally, I am most grateful and appreciative for the willingness of the chairs, vice chairs and the members of all of the OACRAO committees to give of your time and talents. You are the unsung heroes who do the work and are rarely recognized for your efforts. Without each of you contributing in your own way OACRAO would not be as strong and effective as it is. I hope each of you will seriously consider volunteering for a committee assignment this year and join the OACRAO team. You and OACRAO will be the better for it.

Thanks for helping and being ready to say, "OK", when asked, and that's a thirty, folks.

Sincerely,

Byron Thorsen  
OACRAO President



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## What's in this Newsletter?

Constitution & By-laws.....	Page 5
Nominations & Elections.....	Page 3
OACRAO Annual Conference.....	Page 2
President's Message.....	Page 1
Scholarship Recipients.....	Page 8
Updates.....	Page 6
Workshops.....	Page 7



## Great Lakes Conference 2000

November 1-3

The Great Lakes 2000 Conference is approaching quickly. We hope to see many of you in Toledo for what will be a wonderful opportunity to catch up with old friends from OACRAO as well as to interact with others from Indiana and Michigan at the first-ever joint conference.

Several workshops are planned for Tuesday and Wednesday. Topics include the popular Registrar 101 presentation, a government relations update, and information on web design and IPEDS.

Sessions will include a variety of topics and an opportunity to see what is happening in our neighboring states. The offerings cover topics about FERPA, fraudulent credentials, admissions strategies



**Attention New Members and First Time  
OACRAO Attendees**

Don't miss the...

**New Members & First Time Attendees  
Luncheon - Wed at noon**

and the

**New Member Orientation Session  
Wednesday - 2:30-3:30pm**

Hope to see you there!

**The Mentoring and Membership Committee  
(otherwise known as the M&M Committee)**

and practices, imaging, customer service, distance education, outsourcing and work climate issues. The diversity of these sessions will cover topics of interest to the variety of areas in which we work.

In addition to the sessions and workshops, we have planned fun some activities. We will have wine tasting during Wednesday's dinner and a trip to COSI on Thursday evening. Hope to see you there!

Brad Myers

Great Lakes 2000 Program Chair



## See the Following Vendors at Great Lakes 2000

ACT

Ad Astra

ADM Document Systems Inc.

ATI

CARS

College Net

Connecting Point

Credentials Inc.

Datatel

Decision Academic Graphics Inc.

EDC Inc.

Fireproof Systems

Gary Schroeder and Assoc.

Hunter Group

Jostens

Martix Imaging

National Student Loan Clearinghouse

Premier Box and Partition Co.

Rath Information Systems

SAT

Script-Safe

Software Research Northwest

TouchNet

World Education Services

Xerox

## Nominees for 2000-2001 Officers

The slate of officers for the 2000-2001 OACRAO Executive Board has been set. The vote will be conducted during our November conference.

**President-Elect: Martha Hicks** has been an Assistant Director of Admissions at The Ohio State University since 1990, working specifically with admission to the health science programs at the university. A member of OACRAO since 1993, Martha has presented sessions at the 1995 and 1997 OACRAO Conferences. She served as chair of the "ad hoc" committee for establishment of the OACRAO Scholarship Fund in 1995, and the next year as chair of the first standing OACRAO Scholarship Committee. Martha has been chair of the Admissions and International Education program committee, co-chaired LAC for the Columbus 1998 OACRAO conference, and most recently she is finishing her second year as V P for Workshops.

**Treasurer: Sharon Purvis** has been a member of OACRAO for 20 years. She has worked in higher education for 30 years and has been Registrar at Southern State Community College for the last 12 years. Sharon received her Bachelor's degree from Wilmington College where she majored in Accounting and Economics. She received her Master's degree in Educational Administration from the University of Dayton. She has served on various OACRAO committees and is currently Chair of the Professional Development Committee.

**Vice President, Workshops: Mindy Starcher** has been in Ohio State's Registrar's Office since 1985. Currently, she is an Administrative Associate responsible for many of the fiscal and Human Resources functions of the office. A member of OACRAO since 1989, she has served on various committees including: the Program Committee, the Professional Development Committee (chair), the Local Arrangements Committee (chair) and the Membership and Mentoring Committee (chair).

### Nominations and Elections Committee

The Nominations and Elections Committee has 4 openings. Two will be filled from the slate of four

past president nominees and two from the four at-large nominees. A brief biography of each of the nominees follows.

### Past Presidents (choose 2):

**Lorinda Bishop** has been Registrar at Owens Community College since 1988. She was President of OACRAO in 1999. At AACRAO, her presentations include a workshop on Records Fraud and several sessions on Systems conversions and Academic Policy. She has also served on the AACRAO membership committee. Lorinda has also served as VP Workshops and is currently Co-Chair of LAC for the Great Lakes 2000 meeting.

**Wendy Farnbach-Lambing** hails from the University of Cincinnati. She has been the Director of Student Records at UC since 1988 and spends the majority of her time working on UniverSIS, the University's new student information system. Originally from Xavier University's Office of the Registrar, Wendy has been a member of OACRAO since 1984. She has served on various committees for OACRAO, but enjoys her times with the new members the most. Wendy wants to encourage all members to sign-up for an OACRAO committee. She believes "You get out of your association only what you put into it!!!"

**Jim Noe** is presently the Dean of Student Affairs at Mount Carmel College of Nursing in Columbus. Prior to Mount Carmel, he was Registrar at Franklin University, Associate Registrar at The Ohio State University and Vice President for Student Affairs at the SUNY College of Optometry. Jim was President of OACRAO in 1992-93 and received the Lynus Ryland Award for Distinguished Service in 1999. He has been a frequent presenter at both OACRAO and AACRAO in the areas of Fraudulent Documents, Customer Service in a FERPA Environment and Electronic Signatures. He is presently a member of the OACRAO Professional Development Committee and the AACRAO Federal Relations Committee.

(Con't on page 4)

("Nominees", Con't from page 3)

**Dave Sauter** is the Registrar at Wright State University. Prior to that, he was the Registrar at Xavier University, Director of Records and Registration at Miami University – Middletown, and Coordinator of Student Life Programs at OSU-Newark/COTC. He has served OACRAO as treasurer, VP Workshops, and President. Committee responsibilities include OACRAO Professional Development and Audit, AACRAO Financial Aid Committee (chair 1993-95, AACRAO Nominations and Elections Committee (vice-chair) and the AACRAO task force for Certification and Credentialing.

**At-Large (choose 2):**

**Kathy Difranco** has been the Registrar at John Carroll University for 14 years and has been a member of OACRAO for that same period of time. She has served on the Records & Registration Committee, Professional Development Committee (co-chair and chair) and is currently a member of the Scholarship Committee. Kathy has been both a presenter and recorder at OACRAO. She's also a member of AACRAO and has been secretary and then chair for CORE, the Conference of Registrars in Jesuit Institutions.

**Margaret Hawkins** is currently the Acting Director of Records and Registration at Columbus State Community College. She is a regular attendee at OACRAO annual conferences and has been a member of the LAC and Audit Committees as well as a session recorder. Margaret also attends the AACRAO annual conferences on a regular basis.

**Stu Terass** is the Registrar at Mount Union College. Stu has been active in OACRAO as past chair of the Data Management and Research Committee as well as having given several presentations over the years. In AACRAO, he has also served as the chair of the Institutional Research and Enrollment Planning Committee and served as an IPEDS trainer for NCES. Stu has also been a presenter at AACRAO national meetings.

**Gail (Warden) Fredensborg** has been Associate Registrar, Director of Registration and Scheduling, at the University of Cincinnati. She took this position two years ago after serving as Assistant Director of Registration and Scheduling for ten years. Prior to that, Gail was Registrar at Southern Ohio College, Fairfield, for five years. Her OACRAO involvement includes being newsletter editor for nine years; Registration and Professional Development committees (chair), and has served on the Nominating, Local Arrangements and Scholarship committees. Gail has been a presenter, session chair, and recorder; has attended most of the OACRAO meetings during the past 12 years, She also attends AACRAO and CUMREC regularly.



**ATTENTION!!!**  
**LATE BULLETIN!!!**

Calling all current and future Committee Members!!

All of the Committees of OACRAO will meet on Friday morning of the Great Lakes 2000 Conference. Our purposes will be to get a "jump" on the planning of the 2001 Conference, for you to get to know other committee members a little better, and to "test the waters", so to speak, for those of you who aren't sure about the committee on which you want to serve. IACRAO and MACRAO have been doing this for years, so we thought we would try it this year on an evaluative basis.

Byron Thorsen  
OACRAO President



## Proposed Constitution and By-Law Changes

A number of changes to the OACRAO Constitution and Bylaws will be voted on at the Annual Conference in November. According to the Constitution, it is required that the membership be given a minimum of two weeks notice of changes to be voted on at the annual meeting. To that end, the changes are summarized below with deletions noted by strike throughs and **additions noted in boldface**. A complete copy of the Constitution may be found at the OACRAO website: (<http://www.OACRAO.ohiou.edu/constit.html>).

### OACRAO CONSTITUTION:

#### ARTICLE III, SECTION 3, A:

**\*\*NEW\*\*** 3. Outstanding contributions to the profession and OACRAO.

ARTICLE III, SECTION 4: Corporate (non-voting) membership shall be granted to an organization or company that is not eligible for membership ~~under the as an~~ institution, ~~at level~~ for an annual corporate fee of \$100.00. Benefits provided to the Corporate member include:

ARTICLE III, SECTION 5: Any member who fails to pay the annual dues will receive written notice from the Treasurer and **if the account is not resolved after one year**, will be dropped from the list of members and will not receive **membership benefits**. ~~for the year:~~

ARTICLE V, SECTION 3: The Executive Committee shall consist of the current officers of the Association and the **Chair of the Local Arrangements chair Committee** as an ex-officio member.

### OACRAO BYLAWS:

ARTICLE I, SECTION 2: Dues for Associate Membership shall be ~~the minimum required for voting membership~~ **1/2 the minimum required for voting membership**, as noted in the By-laws, Article I, Section 1.

#### ARTICLE II, SECTION 2, G:

1. The Program Committee shall consist of the Vice President/Program, President-Elect and eight members—the ~~Chairperson and Vice-Chairperson~~ of each of the four programming committees: The Admissions and International Education Committee, the Data Management and Research Committee, the Professional Development Committee, and the Records and Registration Committee.

#### ARTICLE II, SECTION 2, J:

4. The ~~Vice-Chairperson~~ will be appointed by the President and will succeed to the chair after one year.

#### ARTICLE II, SECTION 3, A:

4. The ~~Vice-Chairperson~~ will be appointed by the President and will succeed to the chair after one year.

ARTICLE VI, SECTION 4, C: Identify conference room and special equipment needs (advise Local Arrangements Committee [LAC]).

## **..UPDATES....UPDATES....UPDATES....UPDATES....UPDATES..**

### **Capital University**

- Cindy Graves has been promoted from Assistant Registrar to Associate Registrar at Capital University.

### **Defiance College**

- Defiance College is celebrating its 150th anniversary this year. It was started in 1850 as the Defiance Female Seminary, although there were three men and two women in the first class.
- Full-time enrollment has been increasing steadily the last five years and a new apartment-style residence hall is being built with scheduled occupancy set for next fall.

### **Franciscan University of Steubenville**

- Tammi Routh began work as an admissions counselor in June, 2000. Before joining admissions, she graduated from Franciscan University with a degree in elementary education, after which she taught kindergarten near her hometown of Rockville, Maryland.
- Michael Raymond is a 2000 Franciscan University graduate with degrees in theology and business management. Before joining the admissions team in September 2000, he was assistant to the vice president of the Gilmore Construction company in his hometown of New Orleans, LA.
- A new state-of-the-art science facility was dedicated on August 23, 2000. The \$11 million project was begun in April 1999 and completed shortly before classes started for the fall semester August 29, 2000.

### **Lourdes College**

- Michelle Rable is the new Registrar at Lourdes College in Sylvania, Ohio. Prior to starting this position in August 2000, Michelle was the Records Management Officer at the Medical College of Ohio.

### **Miami University**

- Robert Kubat, formerly the Associate Registrar at Rowan University in New Jersey, has accepted the position of University Registrar at Miami University. He has been active in AACRAO and in the Middle States Association. Robert began at Miami on August 21st.

### **Ohio State University**

- Robin Brown, Interim Director of Admission, resigned her position at the end of August to accept the position of Vice President for Enrollment at Willamette University in Salem, Oregon.

- Mabel Freeman will assume the role of Assistant Vice President for the First Year Experience as well as jointly serve as the Interim Director of Undergraduate Admissions. She will report to the Office of Enrollment Services under the direction of Jim Mager.
- Jim Mager has been promoted to Associate Vice President for Enrollment Services.

### **Ohio University**

- Web registration was made available to all students for Fall Quarter preregistration. It was a great success with approximately 20% of the students using web and the remaining 80% using phone registration. Phone registration has been in place since 1992.
- Faculty can now retrieve their class lists via the web. They can also e-mail their classes via the web or download their class lists into Excel.

### **Owens Community College**

- Serena Cash has joined Owens as a Lead Specialist for transfer evaluation and Leigh Ann McCullough is a new Specialist, ID's.
- The new Student Health and Activities Center was opened in time for the fall term.
- The college has installed a new photo ID card system. The new ID card will be used both as a debit card and as a photo ID. A mass carding event is taking place this fall.

### **Stark State College**

- Stark State College is in the process of installing new registration software called COLLEGE through Computer Options Company. Over the next 2 years, web and telephone registration software will be installed.

### **University of Akron**

- Dr. Don Fox has accepted the position of Registrar at the University of Akron, effective October 2, 2000. Previously, Don was University Registrar in Radford, Virginia. He replaces Martha Booth who served as Interim University Registrar until her retirement on June 30th.

### **Weatherhead School of Management**

- Pam Chamar was recently promoted to the position of Registrar and Financial Aid Administrator of the Weatherhead School of Management.
- A variety of evening MBA curriculum changes have been implemented this year and a review of the full-time MBA programs begins in the Fall.

(Con't on page 7)

## Summer 2000 Workshop Review

Another successful summer workshop series has come to an end. Thanks to all of you from across the state who participated in one of the two workshops this summer at Columbus State Community College.

Our first workshop on June 27th was a Residency Officers Update and we had 36 attendees as well as our facilitators. Thanks to facilitators Gene Palmer (BGSU), David Axsom (OU) and Denise Leu (Northwest State Comm College), and our Ohio Board of Regents representatives Jay Johnson, Bev Farmer and Mary Martin. The popularity of this workshop topic continues to grow and truly serves as a great opportunity to network with folks around the state dealing with similar residency issues. Participants were also able to collect sample residency applications from institutions that were represented at the workshop.

The second workshop on July 11 was titled: "Web Recruitment: From the Prospective Student to the Graduating Senior". There were 31 attendees at this workshop in addition to the presenters. Thanks to our Web presenters Chris Munoz (University of Dayton), Karen Henn and Ted Hattemer (OSU) and Lynda McKendree and Katherine Fournier (OU). Talk about web presence! The presenters shared with the group the ways the web has enhanced their respective institution's interaction with prospective as well as current college students in recruitment and retention.

We did have a third workshop scheduled for early August on Performance Feedback, but schedules got so hectic as you all started gearing up for the new school year, that we had to cancel the session. I am happy to say that the session will be offered this fall as a preconference workshop at the Great Lakes 2000 Conference, so be sure to watch for it in the conference registration info.

I have truly enjoyed working with my friends at Columbus State who have hosted the summer workshop series with me the past two summers .

Many thanks for their hospitality. But more importantly, thanks to all of you who have taken the time out of your busy campus schedules to participate in these worthwhile sessions. This has been a wonderful opportunity for networking, professional development, job enhancement, and plain old "catching up".

Don't forget to take a look at all the preconference workshop opportunities available at the GL2000 conference in Toledo. They're sure to be an exciting start to the 2000 Conference!

Many, many thanks!

Martha Hicks  
VP for Workshops



("Updates", Con't from page 6)

### Xavier University

- Mary Alice Orahoad was hired in July 2000 as Assistant Registrar. She has a combination of experience in the registrar and software sales areas.
- A basic, web-based "student module" has been implemented in May 2000 for Xavier students. This in-house developed feature allows some direct student access to confidential, student specific data (grades, class schedule, bill, etc.).
- The Rev. Michael Graham, S.J. will become Xavier's 34th President beginning January 2001. The current President, the Rev. James Hoff, S.J. is retiring.
- Numerous construction projects on campus continue Xavier's facelift and expansion - a new convocation center opened August 2000 (with a 10,250 seat arena); a new student union and new residence halls are in the works currently.



## Scholarship Committee Announces Recipients for 2000

The Scholarship Committee is pleased to announce the selection of four outstanding recipients for the \$500.00 OACRAO 2000 Leadership and Service Scholarships. The four recipients were chosen after an intensive review of over 900 applications.

The 2000 scholarship recipients include Zachary C. Bako from Niles McKinley High School, who will attend Case Western Reserve University; Heather A. Heck from Springfield Local High School, New Middletown, who will attend NEOUCOM (North-east Ohio Universities College of Medicine); Natasha Hamilton from Cleveland Heights High School, who will attend Xavier University; and Erin McHenry from Wadsworth High School, who will attend Ohio University.

I wish to thank the OACRAO Executive Committee and the OACRAO membership for your support. As a result of Executive Committee's commitment and the generous contributions from the OACRAO membership the Scholarship Committee was able to offer four scholarship this year. I also would like to salute the members of this year's scholarship committee who worked very hard to distribute and review the scholarship applications. The scholarship committee requires a lot of time commitment, however it is also very rewarding. Thanks!

In order to increase the number of scholarships for this valuable program the scholarship committee plans to sell raffle tickets for a ride for two on the "Spirit of Akron Goodyear Blimp". In addition we will again offer the popular "Split the Pot" tickets at the Great Lakes 2000 Conference in Toledo. If you're planning on attending the conference this year you'll need to show your OACRAO Spirit by wearing your OACRAO shirt. If you haven't already purchased an OACRAO shirt there are still a few available. Please print the shirt order form available at <http://www.oacrao.ohiou.edu/> and place your order today!

Please consider making a contribution to the scholarship fund. With your help the scholarship program will continue to grow.

Our committee looks forward to seeing you in Toledo.

Jane Pidcock  
Chair, OACRAO Scholarship Committee



Visit the OACRAO Website at:  
<http://www.oacrao.ohiou.edu/>

### Where Are They Now?

Gerri Chitty Hill (former University Registrar at the University of Akron) and Marian Hogue (Weatherhead School of Management) are launching a new expedition start-up. Gerri creates the map with detailed directions and Marian is the navigator. They're working out a few "bugs" and are using the skills of consultant Roberta Sikula (Kent State) to steer this endeavor in the right direction! They invite golfers in the Northeastern Ohio area to give one of them a call and they will arrange a get-together!



#### OACRAO Newsletter

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