

OACRAO Board of Directors Meeting August 21, 2009

Present: Wendy Lambing, Treva Hanseman, Frank Yanchak, Deb Benton, Jackie Stewart, Linda Young

LAC: Sue Schillings and Jack Miner

Wendy approved the July 2009 minutes and Treva seconded the motion.

Residency and Support Staff Workshop Report

Deb reported that 28 guests participated in the Residency Workshop and 15 guests attended the Support Staff Workshop. The profit of the Workshops was about \$1000.00. Deb is tallying the Support Staff Evaluations.

One issue: Some universities struggled with firewall issues. We should suggest that universities check with their IT department in advance of workshop to test the service to avoid issues.

Second issue: We need to coach the presenters and audience that there are webinar participants

Annual Meeting Workshop Report

The two Workshop Agendas are:

GI Bill Update: Harry Dulick, Education Compliance Survey Specialist will be presenting the latest information from the U.S. Department of Veteran's Affairs regarding the Post -9/11 G.I. Bill (Chapter 33). As of 8/21/09 6 had signed up.

Advanced FERPA: Brad Myers, Doug Burgess and Dan Wilson will focus on updates and current issues with the emphasis toward the new 2008 regulations. As of 8/21/09 7 had signed up.

Membership Development

Wendy reported she sent an e-mail to members encouraging them to attend the New Member Luncheon at the Annual Meeting. She plans to have a more structured and educational New Member Breakout Session. She needs a facilitator for the session. She is not asking members to bring cookies so the M&M cookies are “more” special to the new members. She ended up giving away cookies by the end the conference last year.

Annual Meeting update

OACRAO will be recognizing Carol and Wayne from Ohio Northern who host the OACRAO Board of Directors Retreat. The Board discussed various items relevant to registration and set-up.

The Board suggested combining the Fiscal/Treasurer’s Report at the Annual Meeting. The membership dues statements were not mailed to institutions. Jack suggested emailing the membership list to verify enrollment in OACRAO. The bills are due on December 1, 2009. Call for membership dues will be after Annual Meeting.

The Board reviewed the schedule for the Annual Meeting and made some revisions. Jack is printing the Membership Directory to be placed in each folder.

There are 10 exhibitors signed up at this point. The exhibitors have not volunteered to sponsor events so Marian Hogue will be contacting them. Credentials has donated various items including the snack for the Golf Outing.

Golf Outing

As of August 8, 2009, 6 guests have signed up for the Golf Outing. Treva was going to call members to generate interest. We may use Silent Auction items for Golf Outing.

Budget

Jack distributed the budget. We discussed the nomination process for Treasurer.

Annual Conference Session Planning

The Board plotted the sessions by time period and subject. The goal was to distribute the sessions evenly throughout program. The Board strived to have an Admissions, Data Management, Professional Development and Records and Registration sessions during each time slot. There are also some Salt Fork nature sessions throughout the day too.

The Board was going to keep Thursday at 1:30PM open for a Vendor.