

OACRAO Board of Director's Meeting

April 25, 2009

Present: Treva Hanseman, Frank Yanchak, Sally Sikorski, Deb Benton, Cindy Suter, and Jackie Stewart

Absent: Linda Young

The minutes from the March 27, 2009 meeting were approved by Wendy Lambing and Sally Sikorski seconded the motion.

LAC update

The Board is recommending that the LAC go through each room to do a spot check on each room for cleanliness. The Conference website should be available by June, 2009. The Board discussed possible speakers for the Workshops and Keynote.

The Board created a schedule for the days of the conference including the vendor display. At the next Executive Board Meeting, the board will plot the sessions into time slots.

Both dinners will be outside weather permitting. Stacy Jones is working on entertainment for the event that may include local talent.

President's Report

Frank distributed the ICS's bid for providing registration support for the conference. The Board determined that Credentials was more economical than ICS. Credentials wants recognition on the website. There was a concern about a conflict of interest. This 3-year contract will be retained with the Treasurer's records.

The Board suggested requesting a by-law change that all contracts be held by the Treasurer of OACRAO. Suggestions will be referred to Linda for vote at the fall meeting.

Katie Perman has begun work with the Scholarship Committee. Jack Miner is helping with the new scholarship application.

Treasurer's Report

Member Institutions should be receiving notice of membership renewal at the beginning of June. The incentive is to allow institutions to utilize 2008-2009 budget expenditures.

Workshops

Deb would like to utilize the Residency Registration form from last year. Participants will be able to pay through Credentials.

The Residency Workshop is scheduled for June 26, 2009 at Franklin University. Deb is planning the agenda and selecting a panel of speakers. The Workshop cost \$50.00 to attend or will be telecasted through Franklin Live for \$50.00. Because of tight budgets, the Board saw this as an opportunity for more than one staff member from an institution to participate in the workshop instead of attending the event.

Treasurer's Report

The Great Lakes Conference budget is resolved and closed. Sally is working on the 2008 taxes.

President Elect's Report

Treva reported that 4 Past-Presidents attended the breakfast at the AACRAO conference in Chicago. The presidents talked about the new implementation of the Scholarship Award program. There was a suggestion to send a survey to Past Presidents for suggestions on how to implement the Past-Presidents Scholarship Award.

Vice-President of Programs

Cindy is working with the Chairs to develop the program for the conference. The Board developed a conference schedule of events.

The meeting was adjourned at 12:00PM. The next meeting will be at Franklin University on June 19, 2009.