

Minutes
OACRAO Board of Directors Meeting
February 20, 2004
Columbus Mount Carmel College of Nursing

Members Present: Marian Hogue, Connie Goodman, Allen Cole, Stephen Midkiff,
Kathy DeFranco, Sue Schillings, Bob Kubat, Amy Adams.

Visitor: Lorinda Bishop

President Marian Hogue called the meeting to order and welcomed all to the meeting.

A. Vice-President's (Workshops) Report – Amy Adams

1. The arrangements for the next Board of Trustees meeting at Capital have been finalized. A map and directions were distributed.
2. Plans for the following workshops were discussed:
 - a. April 15th “Support Staff” workshop at Capital. Support Staff (without supervisors) should attend. Amy proposed selling “Split the Pot” tickets for the Scholarship fund. Marian to check on legality of this fundraiser. “Art of Listening” workshop by DeAnn Gehlauf is being investigated: cost ~ \$850. Planned for April 15. If well received we may offer another “different” workshop in July. Other topics will be explored.
 - b. “Residency Officers” workshop is planned for the week of June 21. Ray Elash will facilitate the workshop.
3. Also discussed was the Pre-Conference workshop to be presented by a vendor. Concerns were expressed about possibly creating a precedent for other vendors. Sue and Mindy Starcher need to work with vendors about the presentation.

B. Lorinda and LAC / Indianapolis - Lorinda

1. The LAC has not met in awhile – will try to meet in March.
2. Lorinda requested an organization chart. She has heard of the existence of a “Steering Committee”. Marian says there is no need for such a committee...it was just an early pre-LAC Group.
3. Sue needs more information for a “Program Committee”. Lorinda is to contact Suzanne in Indiana. Sue is to develop and send our planned topics to *Stella*. Allen says, “We are doing 2/3 of program

and Indiana is doing 2/3 of LAC". He suggests we move "aggressively" to include our sessions. Sue needs a list of sessions from Indiana's Executive Committee. Marian expressed time frame concerns.

4. Facility – eight meeting rooms are to be utilized – we can request more if needed. There will be five sessions for each time period – a total of fifty-six sessions possible.
5. Business Meeting...Currently there is only one "business meeting" planned for the Conference at Indianapolis. Concerns were expressed about how the recognition of Committee members and others will take place. Allen suggests that Ohio meet for 45 minutes after the first 45 minutes of the Friday morning breakfast. Perhaps we could move to another room after breakfast? The current plan for Friday is...

Breakfast – 08:00 – 09:30
Check Out – 09:30 – 10:00
Session 7 – 10:00

> Can revise w/plenty of time

6. Sue reiterated that "Wellness and the Workplace" is the theme of the Conference. Bob asked, "Who is Indiana's membership chair"? Lorinda is to check on who is Bob's counterpart in Indiana..
7. A meeting with the Indiana group in Las Vegas was suggested. Sue, Bob, Amy, Dave Sauter, Mindy, Marian, Connie, Allen...may meet.
8. Marian asks to review the financial report (*plan*) from Indiana Lorinda will check on this.
9. Other Conference related discussions...
 - a. A meeting in Indianapolis is needed in summer to review site. Tentative Board of Directors meeting on June 24 and then meet with the Indiana-LAC possibly on June 25. Lorinda will try to make arrangements.
 - b. Hotel amenities were discussed.
 - c. Marian said that Tom Bilger is to be the AACRAO rep at the Conference. She also asked about a gift for the representative. Lorinda indicated that the LAC will handle the gift.
 - d. Presidential Suites for both Ohio and Indiana will be provided.
10. The Board discussed fun activities on Wednesday at the Hotel.

C. Treasurer's Report – Kathy DiFranco

January update.

1. Eight more institutions have paid dues.
2. \$500 donation from Script Safe to Scholarship Fund has been received.

3. CD rates may be going up. 10k in 26 months at 20%. Kathy to investigate more rates. Will decide at next meeting.

D. Vice-President's (Membership) Report- Bob Kubat

Inquiry from grad student at Walsh interested in being a member. Non-voting membership is available now. Associate membership – ½ (\$65.00) minimum rate to be a member. Motion by Bob to offer membership to grad student, with a fee waiver, if they qualify. Connie seconds the motion. Passed.

E. Secretary's Report –Steve Midkiff

1. Communication Committee update – they plan to meet to work on several projects. No timeline projected.
2. The procedure for how to get Website related issues addressed if Deb Benton is not available was discussed.
3. Also discussed use of OACRAO website for Conference registration. Must be ready for use by July.
4. Draft of minutes of the retreat meeting were distributed. Steve requested updates via email.

Marian Hogue adjourned the meeting.